

# DOWNTON PARISH COUNCIL



3<sup>rd</sup> January 2018

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary meeting of Downton Parish Council on Monday 8<sup>th</sup> January 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

Yours sincerely

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## **7.30pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

**Unitary Councillor Richard Clewer** - To receive a short verbal report.

## **Agenda**

### **195.17 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **196.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 11<sup>th</sup> December 2017.**

**197.17 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**198.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**199.17 To consider two requests from Mr Simon Bromilow, as Chair and on behalf of the Brian Whitehead Sports Centre Association as follows:**

- a. **Permission to install 2 charging points for electric cars in the car park of Downton Leisure Centre, subject to planning permission being granted by Wiltshire Council; and**
- b. **To fell and replace the current tall Poplar trees located at the front of Downton Leisure Centre with 10 Beech trees, subject to planning permission being granted by Wiltshire Council.**

**200.17 Planning and Tree Works Applications**

**17/11639/FUL 1 Catchmoor, Lower Road, Charlton All Saints - Single storey rear extension.**

**17/11965/FUL Downton Leisure Centre, Wick Lane, Downton - InstaVolt are proposing to install two rapid electric vehicle charging stations within the car park. Two existing parking spaces will become EV charging bays, along with associated equipment.**

**201.17 To resolve to elect Cllr Mason to the Memorial Hall Working Group.**

**202.17 To consider and resolve to approve further minor revisions made by Cllrs Mace and Brentor to the Terms of Reference for the Memorial Hall Working Group.**

**203.17 To resolve to elect a representative to the Memorial Hall Committee.**

**204.17 To consider a proposal from Cllr Gentle to install a Defibrillator in the former telephone box in Charlton All Saints.**

**205.17 To consider and resolve to approve a response to the Police & Crime Commissioner for Wiltshire and Swindon's consultation on his recommendation to increase the policing element of the Council Tax for 2018/19 for Band D properties from £14.19 per month to £15.19 per month.**

## **206.17 Representative Reports:**

**Memorial Hall Committee:** To receive a short verbal report from Cllr Mace on a recent meeting.

**Southern Wiltshire Area Board:** To receive a short verbal report from Cllr Mace on a recent meeting.

**Memorial Hall Extension Working Group:** To receive a short verbal update from Cllr Sutcliffe on the progress of the extension.

## **207.17 To approve the following payments:**

- £735.00 - Maranji Commercial & Domestic Cleaning - December.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting.
- £293.00 - Andrew Whitelock - For plumbing and repairs to public toilets following vandalism.
- £210.30 - Water2Business - For Public Toilets.
- £138.32 - Mrs B Cornish - For Clerk's expenses October-December.
- £660.00 - JCP - for structural verification of new works to stage in Memorial Hall as part of Memorial Hall Extension project.
- £1,350.14 - Paul Stevens Architecture - For the monthly fee for contract administration of Memorial Hall Extension.
- £2,400.00 – Martin Pickard - For Quantity Surveyor services as part of Memorial Hall Extension project.

**208.17 To resolve to approve the sum of £8,266.42 as the Accounts for payment for January and to record the bank balances.**

**209.17 To resolve to note the Clerk's report providing information on recent issues and work completed.**

**210.17 To resolve to note the Correspondence received.**

**211.17 Date of next meeting - Monday 22<sup>nd</sup> January 2018 at 7.30 pm at the Band Hall, Gravel Close, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***