

DOWNTON PARISH COUNCIL



2nd October 2017

To: All Members of Downton Parish Council

You are summoned to an Ordinary meeting of Downton Parish Council on Monday 9th October 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Richard Clewer – To receive a short verbal report.

Agenda

124.17 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

125.17 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 11th September 2017.

126.17 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

127.17 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

128.17 Planning and Tree Works Applications

17/08974/FUL Brian Whitehead Sports Centre, Wick Lane, Downton - Siting of two modular portable buildings to be used for occasional meetings and storage for Downton Car Club - Temporary Consent for 3 years.

17/08817/FUL 5 Bundy Grove, Downton - Erection of a double garage to replace the existing single garage.

17/08874/VAR Linton House, Lower Road, Charlton All Saints - Variation of Condition 1 of planning application 14/10295/FUL to allow for a three year extension of time to commence the development.

17/09435/FUL 43 Catherine Crescent, Downton - Single storey garden room extension.

129.17 To consider and resolve to approve the closure of The Borough and High Street from the Memorial Hall to Church Hatch for 1 hour on Sunday 12th November 2017 at 10.00 am for the Remembrance Day Service and Parade.

130.17 To resolve to agree the Heads of Terms regarding the lease for the Downton Community Pre-School starting in summer 2018 for recommendation to the Memorial Hall Committee.

131.17 To consider a recommendation from the Amenities Committee to install a dog waste collection bin in Charlton-All-Saints at the cost of £330.00 comprising £186 for the dog waste bin and £144.00 for the annual cost of emptying it by the Parish Council's contractor, Idverde.

132.17 To consider a recommendation from the Amenities Committee to accept the amendments to the actions allocated to it in the Parish Council's 3 year strategy.

133.17 To resolve to submit a response devised by Cllrs Brentor and Cornell to Wiltshire Council's Waste and Recycling survey 2017.

134.17 To resolve to submit a response to submit a response to the Wiltshire Council consultation on car parking charges.

135.17 To consider an invitation from St Laurence's Church to enter a Parish Council Christmas Tree for the Christmas Tree Festival being held at St Laurence's Church in mid-December.

136.17 Committee Reports:

Amenities Committee: To receive a short verbal report from Cllr Brentor.

137.17 To resolve to receive and note the Minutes of:

The meeting of the Amenities Committee held on Monday 17th July 2017.

138.17 Representative Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Brentor.

Memorial Hall Committee: To receive a short verbal report from Cllr Sutcliffe.

Memorial Hall Extension Working Group: To receive a short verbal report from Cllr Quarmby on the progress of the construction of the extension.

139.17 To approve the following payments

- £735.00 - Maranji Commercial & Domestic Cleaning - September.
- £183.84 - Idverde Group - for bin emptying in August.
- £696.31 - Bawden Contracting Services Ltd - For grasscutting in September.
- £600.00 - Active Tree Care - for work to trees in Moot Lane Recreation Ground.
- £90.00 - Salisbury Window Cleaning Services Ltd – for bus stop cleaning.
- £13,008.00 – Mant Leisure Ltd – for purchase and installation of Sankt Croix multi-unit in Memorial Gardens, matting and removal of roundabout.
- £1456.19 - Paul Stevens Architecture - Monthly fee for contract administration of Memorial Hall Extension.
- £220.92 - Clerk's expenses for July-September.

140.17 To resolve to approve the sum of £20,065.91 as the Accounts for payment for October and to record the bank balances.

141.17 To resolve to approve and accept the External Auditor's Certificate for the Annual Return to 31st March 2017 and to note Grant Thornton's comments.

142.17 To resolve to approve and note the Budget Actual figures to 30th September 2017

143.17 To resolve to note the Clerk's report providing information on recent issues and work completed.

144.17 To resolve to note the Correspondence received.

145.17 Date of next meeting – Monday 23rd October 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.