



**Minutes of the meeting of the Amenities Committee held on Monday 18<sup>th</sup> September 2017 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Brentor (Chair) and Cllrs Cordell, Cornell, Mace, Pearce, Sutcliffe and Watts.  
Bev Cornish, Parish Clerk.

One member of the public was present.

**Public Question Time:** Mrs Chris Parry asked that the Committee and Parish Council consider the fact that the Memorial Gardens were given to the parish as a site for quiet reflection when it considered the spending of the additional monies on play equipment.

**28.17 To receive apologies for absence:** The Clerk advised that no apologies had been received.

**29.17 To consider and resolve to approve the Minutes of the meeting held on Monday 17<sup>th</sup> July 2017:** Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the Minutes of the meeting held on 17<sup>th</sup> July 2017 be approved and signed by the Chair.

**30.17 Declarations of Interest:**

**a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

**b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered.**

The Clerk advised that no dispensation requests had been received.

**31.17 To resolve to note the matters arising and actions taken from the Minutes:** Cllr Brentor proposed from the Chair and it was RESOLVED that the progress of the following matters raised at the last meeting be noted:

***Amen 30.16 Trees and undergrowth along the boundary of the Moot Lane Recreation Ground:*** The trees have been partially pruned but delayed due to bad weather. The Clerk will be arranging a meeting with Wiltshire Council Housing to determine the boundary ownership.

***Amen 42.16 Bridge project:*** Cllr Quarmby will meet with the Parish Council's contractors to establish the viability of further repairs to footpath 66 and a report will be produced for a future meeting. A quote of £1200 has been received for the.

repairs to be carried out and this will be submitted with a Path Improvement Grant Application as soon as the scheme is relaunched by the Area Board.

Cllr Cornell suggested that as the route advised to residents from Moot Lane to South Lane in the original consultation had been changed somewhat with the distance being extended, it would be advisable to carry out a further consultation to ensure that residents were still interested in using the potential route.

**Amen 50.16: Play Inspection Reports:** The goal posts in the Memorial Gardens and Moot Lane Recreation Ground have been painted.

**Amen 07.17 Downton Circular Path:** The opening has been delayed but actions are progressing – meeting re stile and signs being put up

**Amen 13.17 Moot Lane Recreation Ground Working Group:** Cllr Brentor advised that Cllr Watts had made plans to arrange a site meeting to illustrate the issues and following that a further meeting will be set up.

**Amen 19.17 Dog fouling signs:** Cllr Brentor advised that the signs were to be erected by Mr Bob Moody during the week after the meeting.

**Amen 20.17 WW1 Tree Planting Project:** Cllr Brentor advised that Cllr Gentle planned to liaise with Cllr Watts to set up a meeting with Mr Bryan Morris of the Royal British Legion to start the planning for the trees and to establish a terms of reference for the group. Mr Morris is away until early October.

**Amen 21.17 Awards for All Application:** Cllr Brentor advised that due to the Clerk's workload, the submission of this application was still pending.

**Amen 22.17 Equipment for Younger Children:** Cllr Brentor advised that the new piece of equipment from Ledon, the Sankt Croix, had been installed in the Memorial Gardens.

**24.17 Moot Lane Corner:** Cllr Brentor advised that the Downton Society had been informed of the Committee's support for bulb planting on Moot Lane Corner. Wiltshire Council's Local Highway Engineer, Mr Graham Axtell, had no problem at all with the planting of the bulbs provided it was carried out in a 'safe' manner.

**25.17 Erosion of Borough Green:** Cllr Brentor advised that the Clerk had written to Longford Estates and was awaiting a reply.

**32.17 To review the actions allocated to the Amenities Committee in the Parish Council's 3 year strategy from suggestions made since this item was deferred from the last meeting and to make recommendations to the Parish Council regarding any amendments:** Cllr Brentor talked through the proposed amendments. Following a brief discussion, Cllr Brentor proposed, Cllr Cordell seconded and it was RESOLVED that several amendments be recommended for approval by the Parish Council.

**33.17 To consider a request from residents of Charlton-all-Saints for a dog waste collection bin to be sited in the village and to resolve to agree on**

**whether to make a recommendation to the Parish Council:** Following a brief discussion and support for the installation of a bin, Cllr Brentor proposed, Cllr Pearce seconded and it was RESOLVED that the Clerk should investigate the cost and provided that it was possible within this year's budget, she should add a recommendation from the Committee for a new dog bin to be installed to the Agenda for the next Parish Council meeting.

**34.17 To consider an alternative permanent or temporary location for the basketball net in the Memorial Gardens which has been temporarily removed for the siting of the works offices of SWH Build during the construction of the extension to the Memorial Hall:** Following a brief discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk and Cllr Sutcliffe liaise with SWH Build to install a new ground post temporarily, into which the existing basketball hoop can be inserted, in a location between the trees beyond the bund and the southern goalpost in the Memorial Gardens.

**35.17 To consider a request for action to be taken regarding the overhanging willow trees by the tannery notice board in the light of new information about ownership of the land:** Following a detailed discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk should carry out a land registry search regarding the ownership of the land and, in the meantime, ask Mr Moody to raise up the level of the branches on Tannery Bridge so that they did not affect pedestrian access.

**36.17 To agree a process for amalgamating and reviewing the current Winter and Flood Plans to create a single Emergency Plan:** Following Cllr Pearce's offer to assist the Clerk in producing the Plan, Cllr Brentor proposed from the Chair and it was RESOLVED that this be approved.

**37.17 To consider a request from Bawden Contracting Services Ltd, the Parish Council's grasscutting contractor, to remove the moles from the Moot Lane Recreation Ground:** Following a brief discussion, Cllr Brentor proposed from the Chair and it was RESOLVED that the Clerk should investigate a quote for the removal of moles for recommendation to the Parish Council.

**38.17 To receive a report from the Clerk on a site meeting with the Highways Engineer to consider the request to lower the kerb outside the Fish & Chip shop in the High Street:** The Clerk advised that she would be meeting with Ms Julie Wharton on Thursday 21<sup>st</sup> September.

**39.17 To consider a request from residents in Lode Hill to cut back the vegetation on the high bank to ease the parking of cars and traffic flows:** Following a brief discussion, the Clerk confirmed that she would raise the matter with Ms Julie Wharton.

**40.17 Next meeting:** Cllr Brentor confirmed that date of the next meeting as Monday 20<sup>th</sup> November 2017 at 7.45 pm.

With no other business, the meeting closed at 8.27 pm.