

**Downton Parish Council**  
**Terms of Reference**  
**New Housing Development Committee**  
**June 2017**

Under Standing Order 15 of Downton Parish Council's Standing Orders and approved by Minute 12/162 of a Meeting of the Parish Council held on 11<sup>th</sup> February 2013, it was agreed that a Standing Committee be set up with the purpose of considering all aspects of new housing developments within the parish. Its terms of reference are as follows:

1. To make recommendations on all matters relating to new housing developments to be built within the parish.
2. To work in partnership with the developer, Wiltshire Council, other key parties and the Parish Council to deliver the design, affordable housing, facilities and infrastructure needed to provide a development which preserves and enhances the character of the parish.
3. To make recommendations on a detailed response to any planning application for a new development.
4. To identify and agree the key priorities for the parish as a response to new housing developments.
5. To engage with the developer, Wiltshire Council and other key parties at an early stage to ensure that an appropriate community contribution is secured.
6. To engage with the developer, Wiltshire Council and other key parties at an early stage to ensure the delivery of the agreed key priorities.
7. To make recommendations as to any professional and/or legal advice deemed necessary by the Committee to ensure that maximum benefit can be realised from any development. Provide budgetary estimates to the Parish Council for approval.
8. To review, secure evidence and advise on any changes required to the Downton Neighbourhood Plan, Wiltshire Core Strategy and Development Plan.
9. To co-opt any person or persons it deems appropriate to the Committee.
10. The Committee is authorised to establish sub-committees and working groups as and when necessary to assist in its work.