

Downton Parish Council
Terms of Reference
Amenities Committee
June 2017

1. To comply with the Parish Council's Standing Orders on the governance and membership of the Amenities Committee.
2. To implement relevant policies of the Parish Council relating to the parish's amenities and, where appropriate, recommend amendments and new policies to the Parish Council.
3. To exercise the delegated powers and duties of the Parish Council with respect to the provision, care, maintenance and development of:
 - (a) All buildings, the Barford Lane Cemetery, open spaces, playgrounds, village greens, allotment and horticultural areas whether owned, leased or managed by the Parish Council;
 - (b) Sporting, cultural and recreational facilities provided by the Parish Council and to review the local provision of such facilities.
4. To work with the Memorial Hall Committee and to represent the Parish Council's interests in the management and use of the Memorial Hall.
5. To manage and maintain the provision of the Public Toilets in The Borough and in so doing recommend and manage the cleaning and maintenance contract for the Public Toilets.
6. To submit proposals to the Parish Council for new and improved services.
7. To formulate a budget for revenue/capital expenditure for the next financial year and to recommend it to the November meeting of the Parish Council.
8. To control the expenditure and income of the approved budgets (Revenue and Capital) for the Committee and to report to the Parish Council any possible variations.
9. To propose, budget and obtain quotes for revenue/capital expenditure subject to the permission of the Parish Council.
10. To set rents and fees for persons or groups using the facilities provided by the Parish Council.
11. To discuss matters relating to the Moot Lane Pavilion as follows:
 - (a) To oversee the demolition of the existing Pavilion.
 - (b) To determine how the Moot Lane recreation area can be improved, whether there is a future need for a Pavilion and make recommendations to the Parish Council on those improvements.
 - (e) To determine how any recommendations coming from this determination should be managed, ensuring compliance with health and safety legislation and impact on insurance liability and make recommendations to the Parish Council on future management.
12. To be responsible for dealing with items of correspondence, consultations and projects relating to Rights of Way and the Public Footpath Network.
13. To discuss issues relating to the condition and maintenance of footpaths in the parish and corresponding with the relevant bodies.
14. To assess the state of footpaths around the Parish and report observations to the Unitary Council.
15. The Committee is authorised to establish sub-committees and working groups, and to appoint advisers as and when necessary to assist in its work.