

# DOWNTON PARISH COUNCIL



3<sup>rd</sup> April 2017

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary Meeting of Downton Parish Council on Monday 10<sup>th</sup> April 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## **7.30 pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

## **Agenda**

### **286.16 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **287.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 13<sup>th</sup> March 2017.**

**288.16 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**289.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**290.16 Planning and Tree Works Applications:**

**17/02426/FUL &**

**17/03041/LBC Poppy Cottage, 7 High Street, Downton - Two Storey Rear Extension (Resubmission of 16/05522/FUL)**

**17/02605/FUL Old Bungalow, Wick Lane, Downton - To demolish existing bungalow and replace with a single dwelling (resubmission of 16/07982/FUL)**

**291.16 To receive a short verbal report from Cllr Sutcliffe on the contract to maintain the Public Toilets over the last year and to resolve to approve that Maranji Commercial & Domestic Cleaning be re-appointed as the Parish Council's contractor for a further 3 years from 1<sup>st</sup> April 2017.**

**292.16 To consider and resolve to approve Fair Account as the Parish Council's Internal Auditor for 2017/18.**

**293.16 To consider a written request from Mr Tony Pike, Chair of the Cuckoo Fair Committee, to use the Borough Greens and the Memorial Gardens for this year's Cuckoo Fair on Saturday 29th April 2017.**

**294.16 To resolve to accept the sum of £22,451 from Britford Parish Council which represents an unused off site S106 recreation (R2) contribution from the Cornworthy, Coombe Road development.**

**295.16 To consider a request from Sarum Orienteering Club to use the Moot Lane Recreation Ground, together with The Moot, for this year's club championships to be held on Saturday 17th June 2017.**

**296.16 Representative Reports:**

**Memorial Hall Committee:** To receive a short verbal report from Cllr Sutcliffe on the recent AGM of the Committee.

**Parish Surgery:** To receive a short verbal report from Cllr Ford.

**297.16 To resolve to approve the following payments:**

- £210.00 - Fordingbridge & Ringwood Skip Hire – Skip for parish room.
- £735.00 - Maranji Commercial & Domestic Cleaning – March.
- £183.84 - Idverde Group - For bin emptying in March.
- £139.50 - Priority – For the Parish Newsletter.
- £40.00 - Downton Memorial Hall – For hire of hall for exhibition.
- £656.40 - Energy Saving Experts – For Design Stage SBEM calculations for Memorial Hall extension.
- £177.00 - Society of Local Council Clerks – Annual subscription.
- £25.00 – Mr J Parsons – For PA system at Annual Parish Meeting.

**298.16 To resolve to approve the sum of £5,229.39 as the Accounts for payment for April and to record the bank balances.**

**299.16 To resolve to approve the Budget to Actual figures to 31st March 2017.**

**300.16 To resolve to note the Clerk's report providing information on recent issues and work completed.**

**301.16 To resolve to note the Correspondence received.**

**302.16 To confirm the date of the next meeting as Monday 24<sup>th</sup> April 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***