



**Minutes of an Ordinary Meeting of the Parish Council held on Monday 23<sup>rd</sup> January 2017 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Brentor, Chandler, Cordell, Dean, Ford, Hayward, Quarmby, Pearce, Saxby, Sutcliffe, Whitmarsh and Yeates.

**In attendance:** Unitary Cllr Richard Clewer  
Mrs Bev Cornish, Parish Clerk.

**Also present:** Twelve members of the public.

**Public Question Time:**

A member of the public expressed her concern that the response to the Appeal had been considered in closed session at the recent meeting of the New Housing Development Committee. She said she wanted to see how councillors voted and asked why it had been closed.

A member of the public expressed his objections to the Rivermead development and his concern that the Parish Council was considering a sum of money offered by the developer which, although he were aware this was encouraged by Central Government, was not acceptable and should not be supported. The Neighbourhood Plan had been overwhelmingly supported by the community and the Parish Council should take this into account when considering its response to the Planning Inspectorate.

**229.16 To receive apologies from Councillors: Cllr Mace advised that apologies had been received from:**

Cllrs Dickinson and Watts due to work commitments.

Downton Parish Council RESOLVED to note the apologies received.

**230.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 9<sup>th</sup> January 2017:** Downton Parish Council RESOLVED, with 1 abstention from Cllr Ford, to approve the Minutes of the meeting held on 9<sup>th</sup> January 2017 as a true record and they were signed by the Chairman.

**231.16 Declarations of Interest:**

a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no dispensation requests had been received.

**232.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:**

In response to the concern raised by the resident about the closed session, Cllr Peter Quarmbly explained that the Committee had received sensitive planning guidance on the Rivermead Appeal prior to the meeting which assisted the Committee in making its recommendation. He said that had the developer obtained the information it would be able to use it in order to counter the Parish Council's response to the Planning Inspectorate. The Parish Council would be considering its response to the Appeal in open session later in the meeting so all members of the public present would be able to see how councillors voted.

Cllr Mace proposed from the Chair that councillors take note of the comments made by members of the public when considering the matters to be debated at the meeting.

**233.16 Planning and Tree Works Applications:**

**116/11436/LBC**

**& 16/11425/ADV 23 High Street, Downton - Erection of non-illuminated fascia sign and vinyl opaque films to windows:** Downton Parish Council RESOLVED to accept the decision of the Planning Officer for this application in order to ensure that it was compliant with all the listed building and conservation area requirements.

**16/08509/FUL &**

**16/09012/ADV Longford Service Station, Salisbury Road, Downton - The retention of an ATM and 2 Steel bollards to the front of the ATM installation:** Downton Parish Council RESOLVED to raise no objection to this application.

**16/12083/FUL Unit 11 Parkers Close, Downton Business Centre, Downton - Proposed extension to existing workshop:** Downton Parish Council RESOLVED to raise no objection to this application.

**234.16 To consider the options put forward by the New Housing Development Committee in response to the Planning Appeal and to resolve to approve an Appeal Statement to the Planning Inspectorate for Planning Appeal Ref APP/Y3940/W/16/3161391: Land at Rivermead, Breamore Road, Downton - Erection of 36 Residential Units, Construction of an Access Road from Breamore Road, and Associated Works:** Following a short and detailed report from Cllr Quarmbly and a brief discussion, Downton Parish Council RESOLVED to approve the Appeal Statement which confirmed its continued objection to the Rivermead development and the reasons for it.

**235.16 To consider and resolve to approve the Councillors to represent the Parish Council at the forthcoming Appeal Hearing for Rivermead:** Cllr Quarmbly proposed, Cllr Hayward seconded and it was RESOLVED that Cllrs Quarmbly and Brentor be the Parish Council's representatives at the Appeal Hearing.

**236.16 To consider a written proposal from Cllr Quarmbly to conduct a public consultation and exhibition with all residents to garner their views on a Public Works Loan Board Loan to cover the shortfall in funds to construct the Memorial Hall Extension and to agree on any actions to be taken:** Following a brief report

from Cllr Quarmby, he proposed, Cllr Hayward seconded and it was RESOLVED that a public consultation and exhibition be held with residents. Cllrs Sutcliffe and Ford agreed to work with Cllr Quarmby in preparing the necessary business case for the exhibition and application to the Secretary of State for the PWLB Loan and Cllr Brentor agreed to work with the Clerk on the communication elements of the exhibition.

**237.16 To consider a proposal from the Memorial Hall Working Group to appoint a Quantity Surveyor to draw up a Bill of Quantities for the Memorial Hall extension at the cost of £6,800, prior to issuing tenders for the construction of the extension and, if approved, to allocate the cost from the Parish Council’s reserves:** Following a brief explanation from Cllr Sutcliffe, Cllr Ford proposed, Cllr Yeates seconded at it was RESOLVED that the appointment of a Quantity Survey to draw up a Bill of Quantities be approved.

**238.16 To resolve to allocate a further sum of £1,975 to the amount already allocated in the reserves to the fees for Architectural Services from Paul Stevens Architecture:** Following a further explanation from Cllr Sutcliffe, Cllr Ford proposed, Cllr Yeates seconded at it was RESOLVED that the further sum be allocated from the Parish Council’s reserves.

**239.16 To consider and approve the revised allocated reserves for the Parish Council:** Downton Parish Council RESOLVED to approve the revised allocated reserves as follows:

	£
Wiltshire Council monies for public toilets	774
Election Costs build up	525
Child and youth play equipment for play areas	5,000
Maintenance of Redrow play area for 10 years	10,000
Re-roof Memorial Hall in approximately 2 years	10,000
Quantity Surveyor Bill of Quantities for Memorial Hall	6,800
Architects Fees & Principal Designer for Memorial Hall	13,548
For M & E consultancy for Memorial Hall extension	2,031
Building Control Work for Memorial Hall extension	800
For the calculation and submittal of an EPC	744
Moot Lane Pavilion demolition	3,000
Legal fees for Agreement with Charles Church	3,000

**240.16 To resolve to approve the following payments:**

- £8,160.00 - James Cuniffe Partnership – For structural engineering work on the Memorial Hall extension.
- £1,485.00 - Chris Reading & Associates - Building Services Consulting for Memorial Hall extension.
- £106.38 - West Mercia Energy – Electricity at Public Toilets since 1<sup>st</sup> April 2016.
- £300.00 - Play Inspection Company – For playground inspections.
- £290.00 – Fair Account – Three quarter year Internal Audit.

Cllr Hayward proposed, Cllr Dean seconded and it was RESOLVED that the payments be approved.

**241.16 To resolve to approve the sum of £10,341.38 as the Accounts for payment for late January and to note the bank balances:**

	£
James Cunniffe Partnership – Structural engineering work	8160.00
Chris Reading & Associates - Building Services Consulting	1485.00
West Mercia Energy – Electricity at Public Toilets	106.38
Play Inspection Company – For playground inspections	300.00
Fair Account - Three quarter year Internal Audit	290.00
Total	<u>10,341.38</u>

**Balances to be Approved and Noted as at 23.01.17**

Current A/c: £4,744.25    Deposit A/c: £50,053.08

Cllr Quarmby proposed, Cllr Cordell seconded and it was RESOLVED that the payments be approved and balances be noted.

**242.16 To resolve to note the Correspondence received:** Following information received from the Clerk, Cllr Mace proposed from the Chair that all correspondence would be deferred to and considered at the next meeting.

**243.16 To confirm the date of the next meeting as Monday 13<sup>th</sup> February 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton:** The Chairman confirmed the date of the next meeting as Monday 13<sup>th</sup> February 2017.

With no further business, the meeting closed at 8.15 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*