

DOWNTON PARISH COUNCIL



17th January 2017

To: All Members of Downton Parish Council

You are summoned to an Ordinary Meeting of Downton Parish Council on Monday 23rd January 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Agenda

211.16 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

212.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on Monday 9th January 2017.

213.16 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

214.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

215.16 Planning and Tree Works Applications:

16/11436/LBC

& 16/11425/ADV 23 High Street, Downton - Erection of non-illuminated fascia sign and vinyl opaque films to windows.

16/08509/FUL &

16/09012/ADV Longford Service Station, Salisbury Road, Downton - The retention of an ATM and 2 Steel bollards to the front of the ATM installation.

16/12083/FUL Unit 11 Parkers Close, Downton Business Centre, Downton - Proposed extension to existing workshop.

216.16 To consider the options put forward by the New Housing Development Committee in response to the Planning Appeal and to resolve to approve an Appeal Statement to the Planning Inspectorate for Planning Appeal Ref APP/Y3940/W/16/3161391: Land at Rivermead, Breamore Road, Downton - Erection of 36 Residential Units, Construction of an Access Road from Breamore Road, and Associated Works.

217.16 To consider and resolve to approve the Councillors to represent the Parish Council at the forthcoming Appeal Hearing for Rivermead.

218.16 To consider a written proposal from Cllr Quarmby to conduct a public consultation and exhibition with all residents to garner their views on a Public Works Loan Board Loan to cover the shortfall in funds to construct the Memorial Hall Extension and to agree on any actions to be taken.

219.16 To consider a proposal from the Memorial Hall Working Group to appoint a Quantity Surveyor to draw up a Bill of Quantities for the Memorial Hall extension at the cost of £6,800, prior to issuing tenders for the construction of the extension and, if approved, to allocate the cost from the Parish Council's reserves.

220.16 To resolve to allocate a further sum of £1,975 to the amount already allocated in the reserves to the fees for Architectural Services from Paul Stevens Architecture.

221.16 To consider and approve the revised allocated reserves for the Parish Council.

222.16 To resolve to approve the following payments:

- £8,160.00 - James Cuniffe Partnership – For structural engineering work on the Memorial Hall extension.
- £1,485.00 - Chris Reading & Associates - Building Services Consulting for Memorial Hall extension.
- £106.38 - West Mercia Energy – Electricity at Public Toilets since 1st April 2016.
- £300.00 - Play Inspection Company – For playground inspections.
- £290.00 – Fair Account – Three quarter year Internal Audit.

223.16 To resolve to approve the sum of £10,341.38 as the Accounts for payment for late January and to note the bank balances.

224.16 To resolve to note the Correspondence received.

225.16 To confirm the date of the next meeting as Monday 13th February 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.