



Minutes of an Ordinary Meeting of the Parish Council held on Monday 9th January 2017 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Brentor, Chandler, Cordell, Dean, Dickinson, Hayward, Quarmby, Pearce, Saxby, Sutcliffe, Watts, Whitmarsh and Yeates.

In attendance: Unitary Cllr Julian Johnson
Unitary Cllr Richard Clewer
Mrs Bev Cornish, Parish Clerk.

Also present: Five members of the public.

Public Question Time:

Mr Rick Ladds expressed concern about the unlit pedestrian island on the A338 and the wet leaves on the pavement from the Memorial Gardens to The Bull which were causing a hazard to pedestrians.

Mrs Chris Parry advised that the drains along The Borough were blocked and she had reported them online on the Wiltshire Council website. She said she was particularly concerned about the drain for the zebra crossing because of the large pool of water which collected at the northern end and which splashed pedestrians waiting to cross the road.

Mrs Nikki Wilson made reference to the Planning Appeal for Rivermead and asked that whatever personal opinions were held by councillors, these should be put aside and the views of the community, which were contained in the Neighbourhood Plan, should be taken into account. She also said that she hoped the Parish Council would confirm support for the Neighbourhood Plan in its response to the Appeal.

Unitary Councillor Julian Johnson: Cllr Johnson gave a brief report on the process for approving the 2017/18 Wiltshire Council budget which would be approved by a meeting of the Full Council on Tuesday 21st February 2017. Cllr Johnson said that after 5 years of requests, work to repair and resurface the C12 road in Nunton, which would involve road closures, would take place in the Easter school holidays.

211.16 To receive apologies from Councillors: Cllr Mace advised that apologies had been received from:

Cllr Ford due to illness.

Downton Parish Council RESOLVED to note the apologies received.

212.16 To consider and resolve to approve the Minutes of the Extraordinary Meeting held on 12th December 2016: Downton Parish Council RESOLVED, with abstentions from Cllrs Quarmby and Pearce, to approve the Minutes of the meeting held on 12th December 2016 as a true record and they were signed by the Chairman.

213.16 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllr Mace declared a personal and non-pecuniary interest in Minute 222.16.

Cllr Saxby declared a personal and pecuniary interest in Minute 225.16 and did not speak or vote when the item was discussed.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk advised that no dispensation requests had been received.

214.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:

Following a brief discussion and confirmation from the Clerk that she would follow up both matters raised by residents with Wiltshire Council and the Parish Steward, Cllr Mace proposed from the Chair and it was RESOLVED that those actions be approved.

215.16 Planning and Tree Works Applications:

16/11136/FUL 'Ashburn', Bridge House Gardens. Downton - Erection of Verandah: Downton Parish Council RESOLVED to raise no objection to the application provided that the Verandah was painted in a colour appropriate to the surroundings.

216.16 Planning Appeal Ref APP/Y3940/W/16/3161391:

Land at Rivermead, Breamore Road, Downton - Erection of 36 Residential Units, Construction of an Access Road from Breamore Road, and Associated Works:

To consider and resolve to agree on whether to make any additional representations to the Planning Inspectorate regarding the application and/or whether to take any other actions: Cllr Hayward proposed, Cllr Yeates seconded and it was RESOLVED that a response be passed for consideration in the first instance to the New Housing Development Committee and that the Committee submit a recommendation for consideration by the Parish Council at a meeting to be held on Monday 23rd January 2017.

217.16 To consider the basis on which Wiltshire Council will make available the Charles Church Early Years s106 developer contributions to fund the provision of pre-school facilities in the extension to the Memorial Hall, Downton and to resolve to agree on whether to accept it: Following a brief report from Cllr Quarmby, he proposed, Cllr Sutcliffe seconded and it was RESOLVED that the basis set out by Wiltshire Council be accepted.

218.16 To consider and resolve to approve a revised 3 year Budget and level of Precept for 2017/18, 2018/19 and 2019/20 as recommended by the Budget and Memorial Hall Working Groups and prepared by the Clerk: Downton Parish Council RESOLVED to approve the 3 year budget for which the 2017/18 budget was £89,509.73 and £68.58 for Band D properties.

219.16 To consider a recommendation from the Budget Working Group to increase the burial fees at Downton Cemetery for 2017 by 10 percent: Following a brief discussion, Downton Parish Council RESOLVED to approve an increase of 10 percent in burial fees for 2017.

220.16 To consider a letter from Dr Tony Howgrave-Graham, Chair of the Brian Whitehead Sports Centre Association, requesting permission for the DEWS Car Club (Downton Engineering Works Social Club) to join the Association and be located on the site in a mobile home type office on space behind the Social Club building, subject to planning permission: Following a brief discussion, Downton Parish Council RESOLVED to raise no objection provided an agreement between the BWSCA and DEWS Car Club was put in place which stated that if at any time the Club ceased to be members of the BWSCA, it was required to remove all of its equipment and buildings from the site.

221.16 To consider and resolve to approve a response to the Police & Crime Commissioner for Wiltshire and Swindon's consultation on his recommendation to set the increase for the policing element of the Council Tax for 2017/18 at 1.9%, which amounts to £3.17 per year for Band D properties: Following a lengthy discussion, Cllr Sutcliffe proposed, Cllr Chandler seconded and it was RESOLVED with 6 votes in favour, 4 against and 4 abstentions that the Parish Council should support the Commissioner's recommendation.

222.16 To consider and resolve to approve a response to the Wiltshire Council Traffic Orders Department's consultation on the proposed Pedestrian Crossing on the A338 at the junction with Wick Lane and Long Close: Following a discussion, Cllr Chandler proposed, Cllr Yeates seconded and it was RESOLVED to support the plan but also to raise the issue of there being no box junction beside Long Close and Wick Lane which was requested by the Parish Council during the planning application process and reiterated in the Parish Council's statement to the Strategic Planning Committee.

223.16 To consider and resolve to approve a response to Downton Primary School's Consultation on its Admissions Policy for 2018: Downton Parish Council RESOLVED, with one abstention, to support the Admissions Policy for 2018.

224.16 To resolve to approve the following payments:

- £11,192.26 – Paul Stevens Architecture – For 50 percent of services in relation to the works for the Memorial Hall extension up to RIBA stage 4.
- £700.00 - Maranji Commercial & Domestic Cleaning - January
- £183.84 – Idverde Limited – Bin emptying for December.
- £183.19 – Mrs Nikki Wilson – Neighbourhood Plan expenses.
- £1,523.88 - Chris Reading & Associates - Building Services Consulting for Memorial Hall extension.

- £78.00 - D Yeatman Glaziers Ltd – Memorial Hall window repair.

Cllr Dean proposed, Cllr Quarmby seconded and it was RESOLVED that the payments be approved.

225.16 To resolve to approve the sum of £16,921.25 as the Accounts for payment for January and to record the bank balances:

	£
Paul Stevens Architecture – Memorial Hall Architectural services	11,192.26
Maranji Commercial & Domestic Cleaning - January	700.00
Idverde Limited – Bin emptying for November	183.84
Mrs N Wilson – Neighbourhood Plan expenses	183.19
Chris Reading & Associates - Building Services Consulting	1,523.88
D Yeatman Glaziers Ltd – Memorial Hall window repair	78.00
Mr B Johnson – January Salary	151.20
Mr N Saxby – January Salary	151.20
Mrs B Cornish – January salary	1444.59
HM Revenue & Customs – PAYE for Oct Nov Dec	1313.09
Total	<u>16,921.25</u>

Balances to be Approved and Noted as at 09.01.17

Current A/c: £1,920.63 Deposit A/c: £55,050.44

Cllr Hayward proposed, Cllr Quarmby seconded and it was RESOLVED that the payments be approved and balances noted.

226.16 To resolve to note the Clerk’s report providing information on recent issues and work completed:

Moot Lane Pavilion: Envirochem will be carrying out the R&D Asbestos Survey w/c 11th January.

Memorial Hall: Yeatman Glaziers repaired a broken window at the Memorial Hall which was reported to me on 16th December.

CSG Funding: Cleansing Services Group has awarded the Parish Council £30,000 towards the Memorial Hall extension following submission of an application.

Cllr Mace proposed from the Chair that the Clerk’s report be noted.

227.16 To resolve to note the Correspondence received: Downton Parish Council RESOLVED to note the following correspondence:

1. Wiltshire Association of Local Councils – Two emails from Ms Katie Fielding with the December Newsletter, the Community First Christmas Review and the Buckingham Palace garden party nomination form.
2. Wiltshire Police – An email from Pc Matt Holland enclosing the Parish Report for January.
3. Longford Estates – An email from Mr Alasdair Jones-Perrott seeking the Parish Council’s views on a small scale development of 5 ‘in keeping’ houses on land in Wick Lane.

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Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

.....Date.....

4. Mr B Steel – An email expressing concern about the overgrown hedge on the western pedestrian footpath of the A338 to the north of Wick Lane.
5. St Laurence’s Church – An email from Mrs Jane Jarvis thanking all participants in the Christmas Tree Festival. She confirmed that £1700 was raised for the Salisbury Hospice and for the fund to keep St. Laurence’s Church watertight.
6. Unlit Pedestrian Island on the A338 by the Petrol Station – Three emails from residents expressing concern about the danger to drivers and pedestrians of it being unlit.
7. CPRE – An invitation to enter the Best Kept Village Competition for 2017.
8. Wiltshire & Swindon History Centre – An email advising of a winter 2016 Wiltshire List detailing some of the newly accessible items in the Local Studies Library.
9. Mr Chris Bedford – An email seeking historical information on the train line which ran south of Salisbury.

228.16 To confirm the date of the next meeting as Monday 23rd January 2017 at 7.30 pm at the Band Hall, Gravel Close, Downton: The Chairman confirmed the date of the next meeting as Monday 23rd January 2017.

With no further business, the meeting closed at 8.28 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.