

DOWNTON PARISH COUNCIL



17th November 2016

To: All Members of Downton Parish Council

You are summoned to an Extraordinary Meeting of Downton Parish Council on Wednesday 23rd November 2016 at 8.15 pm at the Memorial Hall, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

8.15 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Agenda

179.16 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

180.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on 14th November 2016.

181.16 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

182.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

183.16 To receive a short verbal report from the Chairman on the outcomes of the meetings of the Working Party to agree the documents to be signed with the Salisbury Diocesan Board of Education.

184.16 To resolve to approve the signing of the Lease between the Parish Council and the Salisbury Diocesan Board of Education for the area of land in the Memorial Gardens for a term of 99 years.

185.16 To resolve to approve the signing of the Deed of Grant between the Parish Council and the Salisbury Diocesan Board of Education for patrons of the Memorial Hall to use the Primary School's Car Park outside of school hours.

186.16 To resolve to approve the signing of the Car Park Contract between the Parish Council and the Salisbury Diocesan Board of Education to give effect to the Deed of Grant prior to the registration of the land with the Land Registry.

187.16 To resolve to approve the signing of the Access Licence between the Parish Council and Wiltshire Council for access via the eastern side of the Memorial Hall to the land in the Memorial Gardens, for the purpose of carrying out the works to the playground and ancillary works subject to the terms of the Licence.

188.16 To resolve to approve the signing of the Deed between the Parish Council and Charles Church Developments Limited for the voluntary financial contribution to support the development of the Memorial Hall for the benefit of the residents of Downton Parish.

189.16 To confirm the date of the next meeting as Monday 12th December 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.