



**Minutes of an Ordinary Meeting of the Parish Council held on Monday 24<sup>th</sup> October 2016 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Brentor, Chandler, Cordell, Dickinson, Ford, Hayward, Quarmby, Sutcliffe, Whitmarsh and Yeates.

**In attendance:** Mrs Bev Cornish, Parish Clerk.

**Also present:** Three members of the public.

**Public Question Time:**

No questions or statements were received.

**155.16 To receive apologies from Councillors:** Cllr Mace advised that apologies had been received from Watts due to work commitments, Cllr Saxby due to a personal commitment and Cllrs Dean and Pearce due to a holiday commitments. Downton Parish Council RESOLVED to note the apologies received.

**156.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on 10<sup>th</sup> October 2016:** Following a request from Cllr Ford for his brief report on the Parish Surgery to be included, Downton Parish Council RESOLVED, with abstentions from Cllrs Chandler and Quarmby, to approve the Minutes of the meeting held on 10<sup>th</sup> October 2016 as a true record and they were signed by the Chairman.

**157.16 Declarations of Interest:**

**a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

**b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk advised that no dispensation requests had been received.

**158.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action:** No business was raised.

**159.16 Planning and Tree Works Applications:**

**16/09232/VAR 58 The Borough, Downton - Variation of Conditions 2, 16, 17 & 18 of Planning Approval 15/01766/FUL relating to approved plans, sustainable**

**homes and drainage:** Downton Parish Council RESOLVED to raise no objection to this application but made two comments as follows:

1. Although it is in the title of the application, there appears to be no reference to a change to condition 16. However, the Parish Council would ask that the building be required to meet the minimum standards
2. The Parish Council wished to query the siting of a tree to screen the house within the conservation area. This was agreed by the applicant but is not shown on some of the plans.

**16/09749/TCA Hair Art, Downsview, The Headlands, Downton - Poplar – Fell:** Downton Parish Council RESOLVED to raise no objection to this application.

**16/08594/FUL Unit 4, 53 The Borough, Downton - Change of use to a foot care/chiropractic practice. Use class required: D1:** Downton Parish Council RESOLVED to strongly support this application.

**160.16 To consider and agree on the ways in which the Referendum for the Downton Neighbourhood Plan will be communicated to residents:** Cllr Brentor gave a detailed report on the process leading up to the Referendum which was to be held on Thursday 24<sup>th</sup> November 2016 as follows:

- Voting cards and a leaflet from the Steering Group would be distributed to all households.
- There would be a gazebo outside the Co-op on Saturday 19<sup>th</sup> November with the purpose of ensuring as many residents were informed about the Plan and the date of the Referendum as possible. She said she was looking for strong support from councillors to be part of the team to be present in the gazebo.
- Copies of the Neighbourhood Plan would need to be provided at a cost to the Parish Council of around £100 because Wiltshire Council only provided one bound copy.

Cllr Mace proposed from the Chair and it was RESOLVED that the actions proposed by Cllr Brentor be approved.

#### **161.16 Representative Reports:**

**Land in the Memorial Gardens:** Cllr Mace gave a brief report on the progress of the lease and car parking agreement. He said several members of the Working Group had met with representatives of the Governing Body of the Primary School and further instructions had been given to the respective solicitors following agreement on several issues being reached at that meeting. He said both documents were a 'work in progress' at the moment and no revised Access licence had been received from Wiltshire Council.

**Launch of Safe Places Initiative:** Cllr Brentor reported on a successful launch which had taken place outside the Co-op on Saturday 22<sup>nd</sup> October. She gave a brief summary of the aims of the Safe Places Initiative and said it had been very well supported in Downton with 17 businesses agreeing to become a safe place, much more than in other areas. She also said that lots of people had been spoken to and had taken away the 'In Case of Emergency' or 'ICE' cards.

**162.16 To confirm the date of the next meeting as Monday 14th November 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton:** Downton Parish Council RESOLVED that the next meeting be held on Monday 14<sup>th</sup> November 2016.

With no further business, the meeting closed at 7.50 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*