

# DOWNTON PARISH COUNCIL



3<sup>rd</sup> October 2016

**To: All Members of Downton Parish Council**

**You are summoned to an Ordinary Meeting of Downton Parish Council on Monday 10<sup>th</sup> October 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**

**Bev Cornish  
Clerk to the Council**

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## **7.30 pm Public Question Time**

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

**Unitary Councillor Julian Johnson** – To receive a short verbal report.

## **Agenda**

### **128.16 To receive apologies from Councillors.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### **129.16 To consider and resolve to approve the Minutes of the Ordinary Meeting held on 12th September 2016.**

**130.16 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

**131.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**

**132.16 Planning and Tree Works Applications:**

**16/08965/TPO 34 Saxonhurst, Downton - T1 - Corsican Pine tree - remove five lowest branches.**

**16/08760/FUL 4 Green Lane, Downton - White UPVC conservatory to Rear of Property.**

**16/08788/TCA Moot Farm Cottage, 41 Moot Lane, Downton - Fell a Lime tree.**

**16/08865/VAR Unit 6 Scotts Close, Downton - Removal of Condition 5 of S/2010/1553 in relation to the use of the Unit.**

**16/09384/TPO 2 Joanna Close, Downton - T1 - Thuya - Fell T2 - Horse Chestnut - 30% reduction all round T3 Leylandii x 2 Remove.**

**133.16 To consider an Application from Mr Stमित Singh Chopra for a Premises Licence under the Licensing Act 2003 for:  
Chopra Supermarket Ltd, 16 High Street, Downton, Wiltshire, SP5 3PJ  
Sales of Alcohol OFF the Premises  
Monday – Saturday      0700 - 2100  
Sunday                      0800 - 2100**

**134.16 To consider and resolve to approve a request from Mr Peter Ulliyatt, Chairman, 1st Downton Scout Group, to locate an additional container of the same size adjacent to the existing container beside the Scout Hut in Barford Lane.**

**135.16 To resolve to approve the appointment of Mr Billy Johnson and Mr Nicholas Saxby as the Parish Council's employees in their part-time roles as Litter Pickers.**

**136.16 To consider and resolve to approve a detailed letter of complaint to Persimmon Homes South Coast Ltd regarding the unnecessary disruption caused to residents and drivers by the poorly managed traffic lights on the A338 beside the Charles Church development.**

- 137.16 To consider and resolve to approve a recommendation from the Amenities Committee to apply for a National Lottery 'Awards for All' grant to purchase several pieces of outdoor fitness equipment up to the value of £10,000 for installation in one of the Parish Council's play areas.**
- 138.16 To consider a quote of £1,300 from Active Tree Care and to resolve to approve a recommendation from the Amenities Committee to prune the Willow Trees overhanging the footpath on Tannery Bridge, giving prior notice to the landowner of their requirement to carry out work by a deadline or receive a bill from the Parish Council.**
- 139.16 To consider and resolve to approve the closure of The Borough and High Street from the Memorial Hall to Church Hatch for 1 hour on Sunday 13<sup>th</sup> November 2016 at 10.15 am for the Remembrance Day Service and Parade.**
- 140.16 To resolve to approve an application to Cleansing Services Group for a grant of £30,000 from the Landfill Communities Fund as a contribution towards the Memorial Hall Extension.**
- 141.16 To consider three quotes from demolition contractors and resolve to approve one quote to demolish the Moot Lane Pavilion.**
- 142.16 To consider and resolve to approve a response to the Department for Communities and Local Government's Technical Consultation on the Local Government Finance Settlement.**
- 143.16 To consider and resolve to approve a response to the Department for Communities and Local Government's Technical Consultation on Implementation of Neighbourhood Planning Provisions in the Neighbourhood Planning Bill.**
- 144.16 To consider and resolve to approve a response to Wiltshire Council's consultation on the Council Tax reduction Scheme.**
- 145.16 To consider and resolve to approve a response to Salisbury Cathedral's consultation on its Master Plan.**
- 146.16 To consider an invitation from Mrs Sally Bird to enter a Parish Council Christmas Tree for the Christmas Tree Festival being held at St Laurence's Church in mid-December.**

**147.16 Committee Reports:**

**Amenities Committee:** To receive a short verbal report from Cllr Brentor on a recent meeting.

**148.16 To resolve to receive and note the Minutes of:**

The meeting of the Amenities Committee held on 25<sup>th</sup> July 2016.

#### **149.16 Representative Reports:**

**Community Area Transport Group:** To receive a short verbal report from Cllr Yeates.

**Southern Wiltshire Area Board:** To receive a short verbal report from Cllr Whitmarsh.

**Launch of Safe Places in Downton:** To receive a short verbal report from Cllr Brentor.

#### **150.16 To resolve to approve the following payments:**

- £700.00 - Maranji Commercial & Domestic Cleaning - October.
- £390.00 - Broxap for one slimline double litter bin.
- £71.92 - Viking for printer cartridges and paper.
- £480.00 - Spire Building Control Services Ltd – For building control guidance on the Memorial Hall Extension.
- £15.00 - A donation to the Royal British Legion for a Remembrance Day wreath.

**151.16 To resolve to approve the sum of £4,771.86 as the Accounts for payment for October and to record the bank balances.**

**152.16 To resolve to note the Clerk's report providing information on recent issues and work completed.**

**153.16 To resolve to note the Correspondence received.**

**154.16 To confirm the date of the next meeting as Monday 24th October 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton.**

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.***

***Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.***