

DOWNTON PARISH COUNCIL



31st August 2016

To: All Members of Downton Parish Council

You are summoned to an Extraordinary Meeting of Downton Parish Council on Monday 5th September 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Agenda

98.16 To receive apologies from Councillors.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

99.16 To consider and resolve to approve the Minutes of the meeting held on 8th August 2016.

100.16 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

101.16 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.

102.16 Planning and Tree Works Applications:

16/07571/LBC & 16/07099/FUL Stable Cottage, Wick Lane, Downton - Proposed single storey extension.

16/07391/TCA Wick Lodge, The Headlands, Downton - Two Macrocarpa Conifers trees – fell.

103.16 To receive a short verbal report from Cllr Quarmby on the progress of the production of the Lease with Downton Primary School.

104.16 To consider and resolve to approve that delegated authority be given to the Working Group consisting of Cllrs Ford, Mace, Quarmby, Sutcliffe and Yeates to determine the detailed wording of the lease, and associated car parking agreement, ensuring compliance with the agreed terms of the Lease prior to the consideration and approval of the finalised drafts of these two documents by the Parish Council.

105.16 To consider a request from Mr Luke Martin, Project Manager for Downton Primary School's Extension, to approve an Access Licence over the land to the side of the Memorial Hall to assist in the construction of the Primary School's playground on the land to be leased.

106.16 To consider the revised designs for Downton Primary School's extension and to resolve to agree on a response to be submitted to the Governing Body.

107.16 Representative Reports:

Downton Allotments: To receive a short verbal report from Cllr Watts on the Extraordinary General Meeting held on 5th September 2017 and to resolve to agree on any actions to be taken.

108.16 Date of next meeting – Monday 12th September 2016 at 8.00 pm at the Band Hall, Gravel Close, Downton