

DOWNTON PARISH COUNCIL



1st February 2016

To: All Members of Downton Parish Council

You are summoned to a Full Council Meeting of Downton Parish Council on Monday 8th February 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Unitary Councillor Julian Johnson – To receive a short verbal report.

Agenda

1. To receive and accept apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

- 2. To consider and resolve to approve the Minutes of the Parish Council meeting held on Monday 11th January 2016.**
- 3. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.**
- 4. To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee or to resolve to agree on any other action.**
- 5. Planning and Tree Work Applications:**

15/10934/FUL Wick Lodge, The Headlands, Downton – Two Storey Rear Extensions; Replace Garage with Single Storey Extension.

15/12046/FUL The Headlands Garage, 2 The Borough, Downton – Proposed Conversion of Commercial Garage to Single Dwelling, with associated alterations.
- 6. To consider and resolve to approve a response to Wiltshire Council's consultation on the future provision of subsidised bus services in Wiltshire.**
- 7. To consider and resolve to approve a response to the Department for Communities and Local Government's consultation on the proposed changes to National Planning Policy.**
- 8. To consider a request for permission from Mr and Mrs Porter of Park View, 35 The Borough, to extend scaffolding for the purpose of building a rear extension to their house into the western side of the Memorial Gardens for a period of 8 weeks and to permit an access on an agreed basis across the Memorial Gardens to enable materials to be delivered.**
- 9. To resolve to approve the removal of a further 16 former councillors as signatories from the Parish Council's bank mandate.**
- 10. To resolve to approve the adding of the Pirate Ship and Matting to the Parish Council's Asset Register at the value of £7,404.**
- 11. To consider a recommendation from the Amenities Committee that the Parish Council participates in the Clean for the Queen event on Saturday 5th March 2016 in partnership with Wiltshire Council.**
- 12. To consider a proposal from the Southern Wiltshire Area Board to take on the responsibility of a Speed Indicator Device in partnership and on a rota basis with a number of other Parish Councils in Southern Wiltshire for the cost of approximately £240 per year, which will include at least 3 installations around the parish per year, site installation and take down after 10 days, recharge and maintenance of the device.**

13. To consider a proposal from the Southern Wiltshire Area Board that the Parish Council hosts an event to raise awareness of dementia in the community with the aim of focusing on improving inclusion and the quality of life for people with dementia.

14. Committee Reports:

Amenities Committee: To receive a short verbal report from Cllr Cordell on a recent meeting

New Housing Development Committee: To receive a short verbal report from Cllr Quarmby on a recent meeting.

15. To resolve to receive and note the Minutes of:

The meeting of the Amenities Committee held on 30th June 2015.

The meeting of the New Housing Development Committee held on 26th November 2015.

16. Representatives reports:

Chalk Pit Management Committee: To receive a short verbal report from Cllr Yeates on a recent meeting.

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Whitmarsh on a recent meeting.

Public Conveniences: To receive a short verbal report from Cllr Mace on a recent meeting with Wiltshire Council.

17. To approve the following payments

- £183.84 - The Landscape Group – for bin emptying.
- £270.00 – Fair Account – For Internal Audit services.
- £1,504.80 – Mant Leisure – For matting around the Pirate Ship in the Moot Lane Recreation Ground.
- £45.00 – Reimbursement to Mrs B Cornish for purchase of new Backup device for computer from Currys PC World.
- £290.70 – Mr Bob Moody – For emergency work to the Memorial Hall following a leak.

18. To approve the Accounts for payment for February and to record the bank balances.

19. Correspondence.

20. Date of next meeting – Monday 22nd February 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton.