



Minutes of the meeting of the Amenities Committee held on Monday 18th January 2016 at 6.30 pm at the Band Hall, Gravel Close, Downton.

Present: Cllrs Cordell (Chairman), Dean, Hayward, Mace, Pearce, Watts and Whitmarsh.

Bev Cornish, Parish Clerk.

Five members of the public were present.

Public Question Time:

Mrs Chris Parry, Chairman of the Memorial Hall Committee, asked if the roof vents on the Memorial Hall could be replaced as they were causing a leak. She also asked if the barbed wire at the rear of the Hall could be repaired and/or replaced as it was rusty and out of line. She said the Memorial Hall Committee would be prepared to contribute half of the cost of the repairs to the barbed wire.

Mr Hamish Ross handed a paper to members of the Committee regarding the Moot Lane Pavilion and said he was not going to make any further comments.

Mr Rick Ladds reported that the rubbish bin beside the Memorial Hall was overflowing and The Bunny was in a terrible state and needed clearing out. *The Clerk confirmed that she would report both issues to Wiltshire Council.*

Amen15/19: To receive apologies for absence: Cllr Sutcliffe.

Amen15/20: To consider and resolve to approve the Minutes of the meeting held on Tuesday 30th June 2015: Cllr Mace proposed, Cllr Whitmarsh seconded and it was RESOLVED that the minutes be approved as true record and signed by the Chairman.

Amen15/21: To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011: Cllr Watts declared a personal and non-pecuniary interest in Minute Amen15/23.

Amen15/22: To resolve to suspend standing orders in order to open the meeting to enable Mrs Hilary Mace to provide a report on the progress of the Bridge across the Avon project being carried out by the Rights of Way Working Group: Cllr Cordell proposed from the chair that the meeting be opened to enable Mrs Mace to give her report.

Mrs Mace spoke on behalf of the Rights of Way Working Group on the progress of the Bridge Project. She said that the recent survey, which had generated very good

response, had established that there was a desire and need for a bridge. She said that 83% of households in Moot Lane had said that they would definitely use the bridge, mostly to go to the shops/Coop, X3 bus stop, Memorial Hall, Memorial Gardens and to access both local schools. The preferred route was Route B to South Lane. The Working Group was currently consulting with South Lane and Green Lane residents and the next steps would be to write a business plan after firstly having discussions with Natural England, the Environment Agency and the schools.

Cllr Cordell thanked Mrs Mace for her report.

Cllr Whitmarsh reported the Working Group wished to find how many children living in Moot Lane and its side roads attended both schools. However, she said the Primary School had said it was unable to provide the information.

Amen15/23: To consider the resolution made at Minute AMEN15/08 which states that the Committee should determine the future of the Moot Lane Pavilion by the end of 2015 and to:

- a. consider the recent correspondence from Mr Hamish Ross regarding the future use of the Moot Lane Pavilion and the statement and petition he presented to the December meeting of the Parish Council; and**
- b. resolve to agree on any recommendations to be made to the Parish Council.**

Following a lengthy discussion and questions answered by Cllr Watts, Cllr Mace proposed, Cllr Hayward seconded and it was RESOLVED, with 1 abstention from Cllr Watts, that before the Committee and Parish Council could consider any passing over of management of the Pavilion, the Moot Lane Sports Club was required to prepare and provide the following information:

- A detailed Business Plan setting out the clear aims and goals of how the Pavilion was to be used;
- Information on the organisations from the parish which would be using the Pavilion;
- Information on the funding streams, how funding was to be obtained and how income was to be generated over a period to ensure it was viable in the longer term;
- Information on the competencies and relevant skills of the members on the Committee proposing to run the organisation.

Amen15/24: To receive a report from Cllr Dean on the work required to the Memorial Hall roof and to:

- a. resolve to agree on the actions to be taken; and**
- b. consider whether to take any further action following the request made by Mrs Chris Parry request at the last Parish Council meeting regarding the repairs/replacement of the barbed wire fencing on the edge of the roof at the rear of the Memorial Hall:**

Cllr Dean confirmed that the work to replace the lead on the roof join onto the flat roof had been carried out. He said the roof vents needed replacing and capping off and this work needed to be done by a reputable roofing contractor and could not be

done by Mr Bob Moody as he was not able to access the top of the apex of the main roof. The Clerk agreed to obtain a quote for approval by the Parish Council.

Amen15/25: To consider and resolve to agree on the actions to be taken with regarding the delegation of the Public Conveniences to the Parish Council, subject to negotiations with Wiltshire Council: Following a brief discussion, Cllr Mace proposed, Cllr Pearce seconded and it was RESOLVED that a Working Group be formed consisting of Cllrs Cordell, Hayward and Mace and that all decisions be ratified by the Parish Council prior to implementation.

Amen15/26: To receive a report from Cllr Watts as the Parish Council's representative on the Downton Allotment Association particularly with regard to the delivery and spreading of the scrapings and any further actions to be resolved to be taken by the Committee: Cllr Watts said that he did not have much to report. Cllr Dean said that the scrapings were laid on some of the road and he needed to contact Will Dickson about bringing some more down to the site.

Cllr Hayward said he was concerned about the number of poorly tended plots as there was a risk that if the allotment holders did not maintain the plots, Longford Estates may allocated it as a development site.

Cllr Watts said that it was his understanding that allotment holders would not be able to keep their plots if they did not maintain them.

Amen15/27: To consider the recent reports from the Play Inspection Company on the parish's playgrounds and to resolve to agree on the actions to be taken: Following a brief discussion, it was RESOLVED that the Clerk should work with the Chairman on following up the issues raised in the reports and that DBS checks be applied for Cllrs Mace and Watts to enable them to carry out inspections.

Amen15/28: To consider and agree on the Committee's targets/plans and any other information to be included under its terms of reference for the Parish Council's 3 year Management Strategy: Cllr Mace proposed, Cllr Hayward seconded and it was RESOLVED that the following plans be considered for inclusion in the Management Strategy:

- A maintenance programme for all wooden and metal fencing;
- Replacement of the grass matting in the Moot Lane and Memorial Garden playgrounds;
- Replacement of litter bins and eastern fence in Moot Lane Recreation Ground;
- Replacement of the Memorial Hall roof over the next 5 years;
- A programme of graffiti removal;
- Support the Rights of Way Working Group
- Form a Working Group to set up a team of Community Emergency Volunteers.

Amen15/29: Next meeting: Monday 23rd May 2016 at 7.30 pm at the Band Hall, Gravel Close, Downton.

There was no other business and the meeting closed at 7.55 pm.