

DOWNTON PARISH COUNCIL



1st December 2015

To: All Members of Downton Parish Council

You are summoned to a Full Council Meeting of Downton Parish Council on Monday 14th December 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely

**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Pc Matt Holland, Manager, Downton Neighbourhood Policing Team – To receive a short verbal update on policing issues.

Unitary Councillor Julian Johnson – To receive a short verbal report.

Agenda

1. To receive and accept apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. To consider and resolve to approve the Minutes of the Parish Council meeting held on Monday 23rd November 2015.
3. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.
4. To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee.
5. **Planning and Tree Work Applications:**

To consider a recommendation from the New Housing Development Committee to object to the following application:

15/10781/OUT Land at Rivermead, Breamore Road, Downton – Erection of 36 residential units, construction of an access road from Breamore Road and associated works.

And to consider and resolve to approve a detailed response setting out the reasons for objection to Wiltshire Council.

15/11644/LBC The Wooden Spoon, 17 High Street, Downton – Proposed installation of support timbers and strapping to existing roof structure.

15/12041/FUL 29 Moot Gardens, Downton - Proposed single storey rear extension.

15/11584/TCA 3 Barford Lane, Downton - Fell Cherry Tree.

15/09691/TCA Horseshoe Court, 85 The Borough, Downton - Lime tree – fell.

6. To consider a recommendation from the New Housing Development Committee to resolve to ratify a further revised version of the Downton Neighbourhood Plan, being the final version, for formal submission to Wiltshire Council.
7. To consider whether to increase the burial fees at Downton Cemetery for 2016.
8. To consider the report from Mr Adrian Hampton and Mr Bill Parks of Wiltshire Local Highways and to consider whether to investigate the cost of funding enhanced service levels for the Wiltshire Council grasscutting contract in 2016/17.
9. To consider and resolve to agree on any additions or amendments to the Parish Council's draft Three Year Strategic Plan.
10. To consider a letter from the Downton Society regarding the increased prevalence of HGVs through the village and to agree on any actions to be taken.

11. To agree to resolve to appoint Cllr Jane Brentor as the Parish Council's representative to attend Wiltshire Council's Local Housing Panel.

12. Committee Reports:

New Housing Development Committee: To receive a short verbal report from Cllr Quarmby.

13. To resolve to receive and ratify the Minutes of:

The meeting of the New Housing Development Committee held on 14th September 2015.

14. Representatives' Reports:

Southern Wiltshire Area Board: To receive a short verbal report from Cllr Whitmarsh.

Neighbourhood Plan Steering Groups: To receive a short verbal report from Cllr Brentor.

Local Housing Panel: To receive a short verbal report from Cllr Brentor.

Community Area Transport Group: To receive a short verbal report from Cllr Yeates.

Parish Council Surgery: To receive a short verbal report from Cllr Ford.

15. To note a report from the Clerk on the installation of the Pirate Ship in the Moot Lane Recreation Ground.

16. To approve the following payments

- £183.84 - The Landscape Group – for bin emptying.
- £3280.00 - Mr J D Savage – 3rd Tranche of Grasscutting Contract.
- £267.90 – ASG Maintenance Ltd - 3rd Tranche of Redrow Grasscutting Contract.
- £97.20 – Priority Printing – Footpath Working Group Questionnaire.
- £111.57 – Mrs B Cornish – Quarterly expenses.
- £49.99 - Mrs B Cornish - For Renewal of the Norton Computer Security.
- £16.00 – Cllr Mace – For Neighbourhood Plan expenses.
- £326.08– Mr B Moody – For Noticeboard and lock.
- £54.83 – Wessex Water – For the Moot Lane Pavilion.
- £9.76 – Bournemouth Water - For the Moot Lane Pavilion.

17. To approve the Accounts for payment for December and to record the bank balances.

18. Correspondence.

19. Date of next meeting – Tuesday 29th December 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.