

# DOWNTON PARISH COUNCIL



## **Minutes of the Meeting held on Monday 23<sup>rd</sup> November 2015 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Chandler, Cordell, Dean, Dickinson, Ford, Hayward, Lacey, Pearce, Quarmby, Sutcliffe, Yeates, Watts and Whitmarsh.

**In attendance:** Mrs Bev Cornish, Parish Clerk.

Two members of the public were present.

### **Public Question Time:**

Mr Rick Ladds sought clarification on the relocation of the flood wall once the extension to the Memorial Hall had been built. He said no mention of it had been made in the Flood Risk Assessment for the Memorial Hall's planning application.

**15/203 To receive and accept apologies for absence:** Downton Parish Council RESOLVED to note Cllr Brentor's apologies for the reason of representing the Parish Council at a meeting of local Neighbourhood Plan steering groups.

**15/204: Minutes:** Downton Parish Council RESOLVED, with 3 abstentions from Cllrs Dickinson, Quarmby and Watts, to approve the Minutes of the meeting held on Monday 9<sup>th</sup> November 2015 as a true record and they were signed by the Chairman.

**15/205: Declarations of Interest:** No declarations were received.

**15/206: To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to the appropriate committee:** Cllrs Sutcliffe and Quarmby agreed to check the plans for the Memorial Hall but confirmed that a new Flood Wall would be built on the new boundary of the community pre-school's playground and would not contain a gate which would provide more resilience to flood water.

Cllr Lacey advised that the Clerk had contacted Pc Matt Holland about the illegal parking of the car transporter for the Mazda garage on the double yellow lines on the eastern side of Breamore Road which blocked the entrance to Hyde Lane. She said several residents in Hyde Lane had been very concerned about their blocked access.

Cllr Dickinson advised that representatives of the 'Downton Mummies' network may contact the Parish Council about the increased prevalence of dog waste on footpaths and pavements around Downton.

**15/207: Matters arising from the Minutes:**

**15/46: Scrapings for Downton Allotments:** The Chairman advised that the Clerk had liaised with the Allotment Association, Wiltshire Council and Mr Jonno Smailes of Lyburn Farm and had organised the delivery of the scrapings. They were currently in Mr Will Dickson's farmyard awaiting transfer by the members of the Downton Allotments Association.

**15/208: Planning and Tree Work Applications:**

**15/10781/OUT Land at Rivermead, Breamore Road, Downton** – Erection of 36 residential units, construction of an access road from Breamore Road and associated works: Cllr Yeates proposed, Cllr Quarmbly seconded and it was RESOLVED that the application be delegated for recommendation to the New Housing Development Committee and be considered by the Parish Council at its meeting on Monday 14<sup>th</sup> December. Members not on the New Housing Development Committee were invited to submit any comments on the planning application for consideration to the Clerk in advance of the meeting of the New Housing Development Committee on Thursday 26<sup>th</sup> November 2015.

**15/10934/FUL Wick Lodge, The Headlands, Downton** – Two storey rear extensions. Replace garage with single storey extension: Cllr Sutcliffe proposed, Cllr Yeates seconded and it was RESOLVED that no decision be taken on this application until a Design and Access Statement had been received.

**15/11497/TCA 19 Church Leat, Downton - Willow tree** - Pollard one limb approx 4m above ground level: Cllr Hayward proposed, Cllr Lacey seconded and it was RESOLVED that no objection be raised.

**15/209: To consider a request from the Rights of Way Working Group to approve the sum of £100 for the printing of a questionnaire in relation to a survey of potential users in Moot Lane of a footbridge across the Avon:** Cllr Cordell proposed, Cllr Hayward seconded and it was RESOLVED that the sum of £100 be approved.

**15/210: To consider and approve the election of Cllr Brentor to the New Housing Development Committee:** Cllr Sutcliffe proposed, Cllr Hayward seconded and it was RESOLVED that Cllr Brentor's election be approved.

**15/211: To consider and approve the inclusion of the Parish Council Noticeboard in the Parish Council's Asset Register at the value of £300:** Cllr Pearce proposed, Cllr Lacey seconded and it was RESOLVED that it be approved.

**15/212: To consider and approve the removal of the Parish Council's recorded computer at the value of £600 from the Parish Council's Asset Register (and to note that all Parish Council information contained on it will be transferred to the new Computer) and to separately record the Parish Council's two printers at the value of £350:** Cllr Dean proposed, Cllr Whitmarsh seconded and it was RESOLVED that they be approved.

**15/213: To consider and approve the inclusion of the Parish Council's new computer for the Clerk in the Parish Council's Asset Register at the value of £700:** Cllr Dean proposed, Cllr Whitmarsh seconded and it was RESOLVED that it be approved.

**15/214: To consider an invitation from Mrs Sally Bird to enter a Parish Council Christmas Tree for the Christmas Tree Festival being held at St Laurence's Church in mid-December:** Cllr Hayward proposed, Cllr Cordell seconded and it was RESOLVED that under its power to provide information on its services under section 142 1(A) of the Local Government Act 1972 the invitation be accepted, with one abstention from Cllr Ford and one objection from Cllr Chandler, and that the offers from Cllrs Pearce and Dickinson to provide the materials for and to decorate the tree be approved.

#### **15/215: Representatives' Reports:**

**Stockman & Woodlands Charitable Trust:** Cllr Yeates gave a brief report on a recent meeting at which it had been confirmed that the current account balance was healthy and the Christmas donations had been approved. He said the Trust was looking for a new Chair in 2016 and a new Vice Chair with immediate effect.

**Downton Memorial Hall Committee:** Cllr Sutcliffe gave a brief report on a recent meeting at which it had been stated that bookings were busy and the sourcing of a scaffold tower had been resolved to enable the painting of parts of the ceiling of the main hall. He said the Parish Council's handyman would be repairing one of the downpipe drains and the Clerk would be obtaining a quote for the removal of some of the lower branches of the adjacent conifer tree.

#### **15/216: Correspondence**

- 1 Wiltshire Council – Two emails from Mr Tim Woolford regarding the transfer of public toilets. The first one provides information on the running costs and the second information on the building maintenance costs and business rates charged across all toilets maintained by Wiltshire Council.
- 2 Wiltshire Council – Copies of the Parish Newsletters.
- 3 Neighbourhood Plan Steering Group – An email from Mrs Nikki Wilson advising that Wiltshire Council has confirmed that the Downton Neighbourhood Plan will not have to do an Environmental Assessment. The Plan is considered to have ticked all the necessary boxes.
- 4 Downton Memorial Hall – An email from the Committee Chair, Mrs Chris Parry, expressing concern about the potential closure of the public toilets. She says that the toilets are well used not only by children and parents using the play area but by footballers, walking groups, cyclists and coach operators who regularly play and or use the gardens.
- 5 Wiltshire Council – An email from Mr Colin Kennerson advising of the Parish Council's R2 Funds Statement.
- 6 Wiltshire Association of Local Councils – November Newsletter from Ms Katie Fielding.
- 7 CPRE – November Newsletter.

**15/217: Date of next meeting:** Monday 14<sup>th</sup> December 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business, the meeting closed at 8.25 pm.