

DOWNTON PARISH COUNCIL

Bev Cornish, Clerk to the Council

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2nd November 2015

Dear Councillor

You are summoned to a Meeting of Downton Parish Council on Monday 9th November 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely



**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Agenda

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meetings held on 26th October 2015.
3. Public Question/Statement Time –15 minutes to receive any other questions or statements from members of the public.
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.
5. Matters arising from the Minutes.
6. Wiltshire Council matters – To receive a report from Unitary Councillor Julian Johnson in his absence.

7. Planning and Tree Work Applications:
 - 15/07418/FUL 56 The Borough, Downton – Erection of a garden shed in front garden.**
 - 15/10631/FUL 69 Catherine Crescent, Downton – Rear conservatory.**
 - 15/10578/PNEX 11 Catherine Crescent, Downton - Prior notification for larger home extension - Proposed single storey rear extension with a rear projection of 4.3 metres, eaves height of 2.5 metres and maximum height of 2.7 metres.**
8. To consider and approve an article to be published in the next InDownton Newsletter which contains information on the approval of the Charles Church development and Wiltshire Council's offer to the Parish Council to take on the responsibility of running the Public Conveniences in Downton.
9. To receive a report from Cllr Pearce on councillors' suggestions submitted for the Budget and Three Year Plan process.
10. To consider the new letterhead and logo for the Parish Council's correspondence and documentation.
11. To consider and approve the construction and installation of a new Noticeboard outside the Memorial Hall by Mr Bob Moody for the cost of £296.08.
12. Representatives' Reports.
 - To receive a report from Cllr Brentor on a meeting with Cllr Baroness Scott of Bybrook OBE, Leader of Wiltshire Council, to consider and discuss the challenges Wiltshire Council faces in 2016 and in the future.
13. To approve the following payments:
 - £183.84 - The Landscape Group – for bin emptying.
 - £65.60 – Mrs B Cornish – For reimbursement of train fares for 3 members of the Parish Council and 1 member of the Neighbourhood Plan Steering Group to attend the Strategic Planning Committee in Trowbridge.
 - £710.79 – Mrs B Cornish – For purchase of new desktop computer and associated equipment from PC World Business.
 - £127.73 – Viking – For Printer Cartridges and Stationery.
 - £109.78 – Cllr Brentor – For Neighbourhood Plan expenses.
14. To approve the Accounts for payment for November and to record the bank balances.
15. Correspondence.
16. Date of next meeting – Monday 23rd November 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.