

DOWNTON PARISH COUNCIL

Minutes of the Meeting held on Monday 14th September 2015 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Chandler, Dean, Dickinson, Ford, Hayward, Lacey, Pearce, Quarmby, Sutcliffe, Yeates and Whitmarsh.
Unitary Councillor Julian Johnson and Bev Cornish, Parish Clerk.

Eight members of the public were present.

15/140: Apologies: Cllrs Cordell and Watts.

15/141: Minutes: The Minutes of the Parish Council meeting held on 17th August 2015 were approved as a true record and signed by the Chairman. Proposed by Cllr Hayward, seconded by Cllr Sutcliffe and agreed by the meeting with abstentions from Cllrs Dean and Whitmarsh.

15/142: Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public:

Mr Rick Ladds expressed his considerable disquiet that the neighbours had received no notification from Wiltshire Council that the Primary School's planning application was to be considered at the Strategic Planning Committee meeting being held in Trowbridge on the morning of 23rd September rather than the Southern Area Planning Committee in Salisbury on the evening of 24th September. He said the only route the neighbours had left was through the Member of Parliament and the press. He read out comments made by Ms Jocelyn Sage, the Conservation Officer for Wiltshire Council, which expressed concern about the redesign of the roofline and stated that he had no confidence that the issues would be sorted out in a satisfactory way by Trowbridge.

Mrs Jenny Saxby expressed concern that the Environment Agency had not lifted its objection to the Primary School's planning application and stated that the Strategic Planning Committee could override the EA. She asked that if this were to happen, that the Parish Council should resolve not to lease the land.

15/143: Declarations of Interest:

Cllr Hayward declared a personal and pecuniary interest for Minute 15/151 and did not speak or vote when the item was considered.

Cllr Mace declared a personal and pecuniary interest for Minutes 15/156 and 15/157 and did not speak or vote when the items were considered.

Cllr Lacey declared a personal interest in planning applications 15/08554/FUL and 15/08603/LBC for 13 High Street.

15/144: Matters arising from the Minutes:

15/125: Vacancy in Downton Ward: The Chairman advised that the Clerk had yet to receive confirmation from Wiltshire Council that no election was required.

15/145: Wiltshire Council matters – Unitary Councillor's Report: Cllr Johnson advised members on the following issues:

- The Strategic Planning Committee was a public meeting at which members of the public could speak if they followed the required procedure.
- Wiltshire Council's contract with Balfour Beatty had been terminated with other arrangements being made with other contractors.

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- Wiltshire Council was about to start a consultation on the provision of rural passenger transport with the aim of making efficiencies. Cllr Johnson said he was particularly keen to ensure that rural transport was retained in South Wiltshire.
- The 'Campuses' had been renamed as 'Health and Wellbeing Centres'.
- Ofsted had re-inspected the Children's Services Department and had given it a clean bill of health.

Cllr Chandler said he appreciated Cllr Johnson's focus on rural passenger transport.

Cllr Yeates asked if Cllr Johnson could confirm whether Wiltshire Council was planning to relocate the Churchfields Recycling Centre to the former Imerys Quarry site in Wilton Road which would have less impact on the local businesses.

Following a question raised by Cllr Lacey, Cllr Johnson said he was currently unaware of what systems had been put in place to accept some refugees in Wiltshire, although he said that Cllr Mrs Jane Scott had already spoken to the Prime Minister.

15/146: Planning and Tree Works Applications:

15/07915/FUL 37 Greenacres, Downton - New front porch/wc: Cllr Ford proposed, Cllr Yeates seconded and it was agreed by the meeting that no objection be raised.

15/08554/FUL & 15/08603/LBC 13 High Street, Downton - Single storey rear extension: Cllr Hayward proposed, Cllr Pearce seconded and it was agreed by the meeting that no objection be raised.

15/08477/FUL Mesh Wick Hall, Mesh Pond, Downton - 2 storey extension to front elevation: Following a discussion in response to information from Cllr Dickinson, Cllr Mace proposed from the chair that this application be deferred to the next meeting so that the Clerk could investigate a previous application for this site.

15/147: To consider a recommendation from the New Housing Development Committee with regard to the following planning application:

15/08510/OUT Scotts House, Salisbury Road, Downton - Outline Planning Application for residential development with all matters reserved except for means of access (17 dwellings)

Cllr Quarmby gave a brief report on the recommendations agreed at the preceding New Housing Development Committee which were:

- 1 The concerns regarding the drainage and sewerage infrastructure and measures to overcome them, which were stated in the Parish Council's response to the Charles Church application, should be reiterated for this application.
- 2 The Scotts House application's approval should be subject to the approval of the Primary School's planning application for an extension to the Primary School and the Parish Council's planning application for an extension to the Downton Memorial Hall which will provide increased capacity for the Downton Community Pre-School.
- 3 Support for the reduction from two exits to one should be stated. However, the Clerk was asked to request that a requirement for a left turn only out of the site be imposed due to the proximity of the site to the roundabout. If this request was not given approval by Wiltshire Highways, the Parish Council was to request that it be provided with a reasoned and evidence based report from the Highways Engineer so that it can ensure

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that its concerns have not been ignored as well as to include the reasoning in the emerging Downton Neighbourhood Plan for future reference.

- 4 Downton Parish Council was supportive of Wiltshire Council's reasons for refusing the applicant's previous application for this site and asks that Wiltshire Council satisfies itself that this application is compliant with policy and that all previous grounds for refusal have been addressed and resolved.

Cllr Quarmby reported further that there was a discrepancy between the guidance on the requirement for affordable housing for Downton given to the applicant for Scotts House and Wiltshire Council's Housing Needs Survey carried out in 2013 which needed some investigation.

Cllr Sutcliffe proposed, Cllr Quarmby seconded and it was agreed by the meeting that the recommended response be approved.

15/148: To consider a recommendation from the New Housing Development Committee regarding a request from the Neighbourhood Plan Steering Group to ratify the final version of the Downton Neighbourhood Plan prior to its submission to Wiltshire Council: Following a briefing from Cllr Quarmby which included the information that additional wording had been added since the New Housing Development Committee had approved the plan in order to ensure that the plan was legally compliant, Cllr Lacey proposed, Cllr Hayward seconded and it was agreed by the meeting that the final version of Downton Neighbourhood Plan be approved.

15/149: To agree the wording of Chairman's Statement to be made at the meeting of the Southern Area Planning Committee on 24th September at which the Primary School's planning application will be considered: Following a discussion, Cllr Quarmby proposed, Cllr Sutcliffe seconded and it was agreed by the meeting that the Chairman and Cllr Yeates should attend the now changed meeting of the Strategic Planning Committee on 23rd September in Trowbridge. It was also agreed that the Chairman, Cllr Yeates and the Clerk should await the publication of the Planning Officer's report prior to drafting a letter to be sent to Committee members and a statement to be read out at the meeting which would be circulated to members of the New Housing Development Committee prior to the meeting.

15/150: To consider and approve the payment of £15 to a resident in compensation for damage to a pair of children's shoes caused by wet paint from the Moot Lane Recreation Ground: Cllr Yeates proposed, Cllr Sutcliffe seconded and it was approved by the meeting.

15/151: To consider and approve the annual renewal premium of £2,637.92 for the Parish Council's Insurance Policy with Aviva: Following a briefing from Cllr Ford, he proposed, Cllr Sutcliffe seconded and it was approved by the meeting.

15/152: To consider a quote of £445 from Mr Frank Tyhurst, Flood Risk Consultant, to produce a detailed Flood Risk Assessment to support the planning application for the proposed extension to the Memorial Hall: Following a briefing from Cllr Sutcliffe, he proposed, Cllr Ford seconded and it was approved by the meeting.

15/153: To consider whether to set up of a Working Group to formulate the 2016/17 Budget and precept and to agree on its membership: Following a brief discussion and expressions of interest, Cllr Mace proposed, Cllr Sutcliffe seconded and it was agreed by the meeting that the Working Group be set up and comprise Cllrs Ford, Hayward, Pearce, Mace and the Clerk.

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15/154: Committee Reports:

New Housing Development Committee: Cllr Quarmby gave a detailed report of two previous meetings which had agreed the Parish Council's final response to the Primary School's planning application which included concerns raised about the Rodeca cladding, the landscape plan and fencing to provide noise mitigation. He also said that members had considered at length the final version of the Neighbourhood Plan and the new outline planning application for Scotts House.

15/155: Representatives' Reports:

Community Area Transport Group: Cllr Yeates advised that the next meeting had been rearranged for Tuesday 22nd September and he asked members to comment on his proposal to extend the proposed double yellow lines in The Borough from the Bull by 25 metres rather than 50 metres and that they be painted on both sides of the road to deter parking beside the Green.

Downton Link: Cllr Lacey advised that the Link was looking for drivers and asked members to spread the word to others who may be able to help.

15/156: To approve the following further payments:

- £430.50 – Paul Stevens Architecture – for minor amendments to the planning application for the Memorial Hall.
- £360.00 – Grant Thornton – for the annual External Audit.
- £83.70 - HCI Data Limited – for renewal of website domain name for 2 years.
- £183.84 - The Landscape Group – for bin emptying.
- £30.00 – The Earl of Radnor – For the annual rent for the Downton Allotments.
- £10.00 – The Earl of Radnor – For the annual rent for the Children's Corner in Barford Lane.
- £9.55 - Bournemouth Water – For the Moot Lane Pavilion.
- £3280.00 – Mr J D Savage – 2nd instalment for annual grasscutting.
- £267.60 – ASG Maintenance Ltd - 2nd instalment for annual grasscutting at the Redrow development.
- £84.19 – Mrs Hilary Mace – For expenses relating to the Neighbourhood Plan.
- £90.00 – Salisbury Window Cleaning Services for bus shelter cleaning.
- £169.40 – Mrs B Cornish for Quarterly expenses for stationery, phone, mobile, post and street cleaning equipment.

Cllr Ford proposed, Cllr Quarmby seconded and they were approved by the meeting.

15/157: To approve the Accounts for payment for September and to record the bank balances:

	£
BWSCA – Grant for internal lights for sports and tennis halls	1000.00
Came & Company – Annual Insurance Premium	2637.92
Mr L Hegarty – Compensation for slide paint on shoes	15.00
HCI Data Ltd – Website domain name	83.70
The Landscape Group – for bin emptying services	183.84
Longford Estate – Annual allotment rent	30.00
Longford Estate – Annual play area rent	10.00
Bournemouth Water – Moot Lane Pavilion	9.55

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J D Savage – 2 nd Instalment for Annual Grasscutting	3280.00
ASG Maintenance -2 nd Instalment for Annual Grasscutting	267.90
Grant Thornton – External Audit	360.00
Mrs H Mace – Neighbourhood Plan Expenses	84.19
Salisbury Window Services – Cleaning of Bus Shelters	90.00
B Cornish - Quarterly Expenses	169.40
Mr R Moody – Painting of Slide	50.00
Ms R Saxby – September Salary	151.20
Mr T Price– September Salary	151.20
Mrs B Cornish – September Salary	1368.13

Total	9942.03
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Balances to be Approved and Noted as at 14.09.15:

Current A/c: £3,803.93 Deposit A/c: £17,841.07 Santander Time Deposit: £41,650.92

Cllr Ford proposed, Cllr Dean seconded and they were approved by the meeting.

15/158: Correspondence

- 1 Unitary Cllr Julian Johnson – An email in response to a question raised by Cllr Roger Yeates regarding the Warminster Recycling Centre. He says the Centre is closed to public access on Wednesdays and Thursdays and there could have been some activity on the site but it would have been moving skips around in preparation for the next public opening day and no public would have been allowed entry.
- 2 Foreman Homes – An email from Ms Joanne Hall enclosing a revised plan of the site in Breamore Road following the public consultation on 12th August.
- 3 Mr Tony Moore – An email asking whether there has been any more information on the securing of Standlynch Church.
- 4 Wiltshire Council – An email from Ms Lisa Moore enclosing the minutes of the Southern Wiltshire Area Board meeting held on 30th July 2015.
- 5 Wiltshire Council – An email from Ms Emma Dragge advising of a funding deadline for Area Board youth funding of 1st September.
- 6 Mrs Chris Parry – An email advising that she had contacted the drains department at Wiltshire Council to ask them to chase Lafarge, Atkins or Balfour Beatty regarding the clearing of the drains in The Borough as it was like a river during the heavy spell of rain in late August.
- 7 Wiltshire Council – An email from Mr Mike Marshman enclosing the August edition of the *Intelligencer*.
- 8 Mr Richard Fishlock – A copy email to Cllr Quarmby setting out several points regarding the Primary School's planning application which were discussed at the New Housing Development Committee meeting held on 17th August.
- 9 Wiltshire Council – An email from Ms Beryl Maddison, Estates Officer, requesting the terms of the lease for the land in the Memorial Gardens.
- 10 Mr Rob Hewlett – An email advising of the registration with Wiltshire Council of the revised outline planning application for Scotts House.
- 11 Mr Mark Merrill – An email asking about the ownership of the willow trees on the bank of the river by Tannery Bridge which had caused both his and his neighbours telephone lines to be damaged and asking whether they could be pruned.
- 12 CPRE – Two emails regarding organisation's 'Our Green Belt' campaign and the Devizes Neighbourhood Plan which will be going to referendum on 17th September 2015.

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- 13 WYG – An email from Mr Stuart Austin advising of a public consultation being held at Godshill Village Hall on 30th September from 12 noon until 7 pm regarding the closure and restoration of the Pound Bottom landfill site.
- 14 Came & Company – The Autumn edition of ‘Council Matters’.
- 15 Wiltshire Council – An email from Graham Axtell enclosing a letter to a resident in Gravel Close regarding the potholes and advising that the Close is due to be resurfaced during the week of 24th November to 30th November 2015 during the hours of 9 am – 3pm.
- 16 Wiltshire Council – An email from Mr Ryan Barlow regarding the ‘Health Trainer Service’ and requesting a meeting to discuss how it can be communicated to the residents of Downton parish.
- 17 Unitary Cllr Julian Johnson – An email advising that the Primary School’s planning application will be considered by the Strategic Planning Committee on 23rd September 2015 at County Hall in Trowbridge at 10.30 am and not the Southern Area Planning Committee.
- 18 SLCC – An email from Mrs Catherine Purves advising of the AGM of the Wiltshire Branch which will take place in Amesbury on Friday 18th September at which the speaker will be Mrs Jane Scott OBE, Leader of Wiltshire Council.
- 19 Mrs Rebecca Anderson – Two emails advising of an incident in the Moot Lane Recreation Ground when two cans of graffiti paint were removed from a young resident painting the Kick Wall by other youths.
- 20 Wiltshire Council – An email from Tracy Myers advising that Balfour Beatty Living Places were no longer providing the local services for grounds, street cleaning and minor maintenance for the council and this was now provided by the Total Landscape Group (TLG) directly under the management of Wiltshire Council. He also advised that Community Days provision was being replaced by an ‘identified need’ service delivery with immediate effect.
- 21 Mrs Christine Parry – An email to Pc Matt Holland regarding several incidents at the zebra crossing where vehicles did not stop for children crossing and asking whether it would be possible to have a presence from the Police one morning while the term was fresh just to remind drivers to slow down and stop at the crossing.
- 22 Wiltshire Association of Local Councils – An email from Ms Katie Fielding enclosing the September Newsletter and other documentation.
- 23 Healthwatch Wiltshire – An email enclosing a poster and advising of the Healthwatch Wiltshire Annual Event being held on 29th September 2015 at the Corn Exchange, Devizes from 9.30am - 2pm
- 24 1st Downton Scouts – An email from Mrs Clare Goodyear advising of dog fouling and asking for dog fouling signs or permission to erect dog fouling signs on the track up to the Scout Hut.

15/159: Date of next meeting: Monday 28th September 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business, the meeting closed at 8.35 pm.