

DOWNTON PARISH COUNCIL

Bev Cornish, Clerk to the Council
West View, Slab Lane, Downton
Salisbury SP5 3PS
Tel: 01725 513874

Email: clerk@downtonparishcouncil.gov.uk
www.downtonparishcouncil.gov.uk

7th April 2015

To: All members of Downton Parish Council

Dear Councillor

You are summoned to a meeting of Downton Parish Council on Monday 13th April 2015 at 8.00 pm at the Memorial Hall, The Borough, Downton for the purpose of transacting the following business.

Yours sincerely



Bev Cornish
Clerk to the Council

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Agenda

Part 1

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the Extraordinary Meeting held on 2nd April 2015.
3. Public Question/Statement Time – 15 minutes to receive any other questions or statements from members of the public.
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.

5. Matters arising from the Minutes.
6. Wiltshire Council matters – Unitary Councillor’s Report.
7. Planning and Tree Works Applications:

15/03173/PNEX - 53 Catherine Crescent, Downton - Prior Notification (larger home extension) - Single storey side and rear extension.
8. In the light of confirmation from Mr John Watling, Deputy Acting Returning Officer at Wiltshire Council, that the Council had resolved to recharge the cost of parish council elections back to parish councils, to approve the allocation of £1,000 from the Parish Council’s reserves for 2015/16 to Election Costs.
9. To consider the plans for the Memorial Hall Extension and to approve their submission as a planning application to Wiltshire Council.
10. Representatives’ Reports:
 - To receive a report from Cllr Ford on a meeting with a member of the Spatial Planning Team to discuss the Site Allocations DPD.
 - To receive a report from Cllr Whitmarsh on a meeting of the Southern Wiltshire Area Board.
11. To approve the following payments:
 - £54.00 – Wiltshire Council – For DBS check charges.
 - £30.00 – Sarum Asbestos Limited – For sample analysis of the roof of the Moot Lane Pavilion.
 - £183.84 – The Landscape Group – For March bin emptying.
 - £50 – Mr J Parsons – Hire of PA System and Projector for 2 meetings.
 - £330.20 – Mr R Moody – Various items of playground maintenance.
12. To approve the Accounts for payment for April and to record the bank balances.
13. Correspondence.

Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS - STAFFING

The Chairman to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on a personal employee matter, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’

14. To consider and approve the raising of the Clerk’s salary to spinal point 28 of the National Association of Local Council’s document entitled ‘2013/14 National Salary Award for Local Council Clerks Revised Scales’ in accordance with her Employment Contract.
15. Date of next meeting, the Annual Meeting on Monday 11th May 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.