

DOWNTON PARISH COUNCIL

Bev Cornish, Clerk to the Council
West View, Slab Lane, Downton
Salisbury SP5 3PS
Tel: 01725 513874

Email: clerk@downtonparishcouncil.gov.uk
www.downtonparishcouncil.gov.uk

16th March 2015

To: All Members of Downton Parish Council

Dear Councillor

You are summoned to a meeting of Downton Parish Council on Monday 23rd March 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely



**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Agenda

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 9th March 2015.
3. Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.
5. Matters arising from the Minutes.

6. Planning and Tree Works Applications:

15/01766/FUL - 58 The Borough, Downton - Proposed change of use to existing 1st floor flat over dental surgery from class C3 to class D1. Proposed erection of 2 storey 4 bedroom dwelling to the rear of the existing property.

15/02315/FUL - 42 Hamilton Park, Downton - Two storey side extension.

15/02391/FUL - 39 West Wick, Downton - Extension and conversion of double garage to habitable accommodation.
7. To consider and agree on the recommended comments from the New Housing Development Committee on the draft Downton Neighbourhood Plan for submission to the Downton Neighbourhood Plan Steering Group.
8. To consider and agree on the recommended responses submitted by the New Housing Development Committee on the Wiltshire Council consultation on the Wiltshire Housing Site Allocations Development Plan Document - Identification of Potential Housing Sites.
9. In relation to Downton Primary School's planning application, to consider a recommendation from the New Housing Development Committee regarding a request from Wiltshire Council to rescind the Parish Council's previously submitted decision to object to the height and impact of the Classroom Block on the Downton Conservation Area and neighbouring listed buildings, recorded at Minute NHD96/14.
10. In relation to Downton Primary School's planning application and the provision of community access to the MUGA, to consider:
 - 10.1 A recommendation from the New Housing Development Committee regarding a request from Wiltshire Council to rescind the Parish Council's previously submitted decision to object to community access; and
 - 10.1 A recommendation from the New Housing Development Committee regarding a request from Wiltshire Council to agree to the community access to the MUGA being dealt with solely by a planning condition rather than being enshrined in the lease for the land.
11. To consider and approve a quote of £90 per quarter from Salisbury Window Cleaning Services to clean the parish's nine bus shelters during the 2015/16 financial year.
12. To consider a quote of £1,127 from Milford Roofing for the emergency repair of the roof of the Moot Lane Pavilion following weather damage to the roof and ceiling.
13. Committee Reports:
 - To receive a report from Cllr Mace on a meeting of the New Housing Development Committee.

14. Representative Reports:
 - To receive a report from Cllr Mace on a meeting to discuss HGV movements through Downton.
 - To receive a report from Cllr Mace on the AGM of the Memorial Hall Committee.
 - To receive a report from Cllr Ford on a Stakeholder Engagement Event organised by Wiltshire Council's Spatial Planning Team on the Wiltshire Housing Site Allocations Development Plan Document - Identification of Potential Housing Sites.
 - To receive a brief report from Cllr Sutcliffe on the progress of plans for the Memorial Hall extension.

15. To approve the following payments:
 - £205 - Community Heartbeat Trust – For a new battery for the defibrillator outside the Doctors Surgery.
 - £280 - Downton Band – For the hire of the Band Hall for meetings.
 - £167 - Society of Local Council Clerks – Annual subscription.
 - £1,944 - Mant Leisure – For the replacement bearings to the roundabouts in the Moot Lane Recreation Ground and Memorial Gardens.
 - £36 - CPRE – Annual subscription.
 - £269.40 - Mr R Moody – For general maintenance to the play areas as specified by the Playground Inspector's Report.
 - £43.14 – Viking – For printer cartridges and stationery.
 - £0.05 – Longford Estate – Annual Rent for the Borough Greens.

16. To approve the Accounts for payment prior to the financial year end.

17. To approve the Allocated Reserves of the Parish Council for financial year end 2014/15.

18. Correspondence.

19. Date of next meeting – To be held immediately after the Annual Parish Meeting on Monday 13th April 2015 at 8.00 pm at the Memorial Hall, The Borough, Downton.