

## ***DOWNTON PARISH COUNCIL***

Bev Cornish, Clerk to the Council  
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2<sup>nd</sup> March 2015

**To: All Members of Downton Parish Council**

**Dear Councillor**

**You are summoned to a meeting of Downton Parish Council on Monday 9<sup>th</sup> March 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**



**Bev Cornish  
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

### **Agenda**

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 9<sup>th</sup> February 2015.
3. Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.
5. Matters arising from the Minutes.
6. Wiltshire Council matters – Unitary Councillor's Report.

7. Planning and Tree Works Applications:

**15/00430/FUL - 22 Saxonhurst, Downton - Erect greenhouse in rear garden.**

**15/00595/FUL - Plot 1 Pine Lodge Cottages, Mesh Pond, Downton - Amendment to replacement dwelling (approved S/2009/1052) to raise the building height by 600mm including alterations to fenestration on front elevation.**

**15/01039/FUL - Co-op store, 66 The Borough, Downton - Installation of new roller-shutters on the existing shopfront & door sections to the front elevation of the store.**

**15/01045/TPO – Meadowside, 32 Gravel Close, Downton - At bottom of garden next to boundary with no 26 another Yew Tree AMENDED / ADDED WORK- ref 14/11383/TCA I would like to prune it back to the previous cuts (1.5m) I would like to do the same work on a Yew tree that is halfway down the garden on the boundary with no 26 (1.5m) only on the neighbour's side.**

**15/01203/FUL - 24 Gravel Close, Downton - Removal of conservatory and erection of single storey rear extension, enclosed front porch.**

8. To consider a response to the draft Downton Neighbourhood Plan written by the Downton Neighbourhood Plan Steering Group ahead of a 6 week public consultation period.
9. To consider a response to the Wiltshire Council consultation on the Wiltshire Housing Site Allocations Development Plan Document - Identification of Potential Housing Sites.
10. To consider a request from Mr Glyn Parry of the Downton Cuckoo Fair Committee for permission to use the Borough Greens and Memorial Gardens for the 2015 Cuckoo Fair on Saturday 2<sup>nd</sup> May.
11. To consider appointing Cllr Quarmby to conduct a review of the Governance Pilot which was implemented in June 2014 and to consider and approve a draft terms of reference for the review.
12. To consider a special motion from Cllrs Cordell, Pearce, Mace, Ross & Sutcliffe to rescind the decision made at Minute 14/166 to approve the sum from R2 funds of £5,924.60 for the purchase of the Uni Mini Hally activity piece from Hags SMP and to consider whether:
  - (i) To approve the alternative purchase of a Pirate Ship from Mant Leisure at the cost of £8,390 with £5,924.60 being taken from the Parish Council's R2 funds ; and
  - (ii) To vire the sum of £2,466.40, being the difference in cost, in the Parish Council's current budget from the unused 'Odd Job Contractor Line' to the line for 'Play Equipment Maintenance'.

13. To consider a request from the Sarum Orienteering Club to use the Moot Lane Recreation Ground in conjunction with The Moot again for setting up an orienteering maze on the afternoon of Saturday 4th July 2015 for their annual club championships
14. To consider a request from Mr Joe Stokes to hold a Fun Fair in the Moot Lane Recreation Ground in July.
15. To approve the appointment of Cllr Mace as the Parish Representative to attend the Memorial Hall Committee's AGM in the absence of Cllr Sutcliffe.
16. To consider themes and a speaker(s) for the 2015 Annual Parish Meeting.
17. Committee Reports:
  - To receive a report from Cllr Mace on a meeting of the New Housing Development Committee.
18. Representatives' Reports:
  - To receive a report from Cllr Mace on a meeting of the Community Area Transport Group.
  - To receive a report from Cllr Ford on a Stakeholder Engagement Event organised by Wiltshire Council Spatial Planning Team on the Wiltshire Housing Site Allocations Development Plan Document - Identification of Potential Housing Sites.
  - To receive a report from Cllr Pearce on a public meeting hosted by Alderbury Parish Council which enabled Hive Energy Ltd to provide information on a proposed 180 acre Solar Farm at Witherington Farm.
  - To receive a report from Cllr Hayward on an Emergency Planning Workshop hosted by the Southern Wiltshire Area Board.
  - To receive a report from a councillor on the recent Parish Council Surgery.
19. To approve the following payments:
  - £183.84 - The Landscape Group - For bin emptying.
  - £169 – Mrs B Cornish - for Clerk's home working allowance April 2014-March 2015.
  - £172.69 – Mrs B Cornish – For Clerk's expenses January - March 2015.
  - £105 – Community Heartbeat Trust – For 4 sets of Adult Defibrillation Electrodes for the defibrillators.
  - £66 – Downton Cuckoo Fair – For a Neighbourhood Plan stall at this year's Cuckoo Fair.
  - £241.98 - D Yeatman Glaziers – Memorial Hall Window repairs.
  - £130.80 – Rialtas Accounts Business Solutions – Alpha Software Maintenance.
20. To approve the Accounts for payment for March and to record the bank balances.
21. Correspondence.
22. Date of next meeting – Monday 23<sup>rd</sup> March 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.