

## ***DOWNTON PARISH COUNCIL***

Bev Cornish, Clerk to the Council  
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2<sup>nd</sup> February 2015

**To: All Members of Downton Parish Council**

**Dear Councillor**

**You are summoned to a meeting of Downton Parish Council on Monday 9<sup>th</sup> February 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**



**Bev Cornish  
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

### **Agenda**

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 26<sup>th</sup> January 2015.
3. **To receive a briefing from Sgt David Whitby and Pc Matt Holland of Police Wiltshire on local policing issues. This will be followed by: Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.**
4. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.

5. Matters arising from the Minutes.
6. Wiltshire Council matters – Unitary Councillor’s Report.
7. Planning and Tree Works Applications:  
**15/00429/ADV - Longford Service Station, Salisbury Road, Downton - New image replacement forecourt signage.**  
**15/00817/FUL - Meadow View, 1 Barford Lane, Downton - 2 storey rear extension.**  
**15/00820/FUL - 11a Moot Gardens, Downton - Single storey rear and side extensions.**
8. To consider a request from a resident who attended the last meeting to install a pedestrian crossing on the High Street and to agree on the action to be taken.
9. To consider a recommendation from the New Housing Development Committee to appoint an architect to formulate plans for the Memorial Hall extension.
10. To consider a recommendation from the New Housing Development Committee to allocate an additional £3,000 from reserves for the formulation of plans for the Memorial Hall extension and submission of a full planning application to Wiltshire Council.
11. To consider a recommendation from the Amenities Committee to approve a quote from Mr John Savage for maintenance work to be carried out to the boundaries of the play areas and work to two trees on open space land in Barnaby Close.
12. To consider a recommendation from the Amenities Committee to approve a quote on work to be carried out to three trees in the Memorial Gardens and on the land on the corner of Moot Lane.
13. To consider amendments to and the adoption of a revised set of Financial Regulations, following a revised set of Model Financial Regulations being published by the National Association of Local Councils.
14. To consider and approve the following payments in relation to the Downton Neighbourhood Plan:  
£189.92 - Ms Jane Brentor – For various stationery items.  
£200 - Mrs Celia Scott – For Data-capture of 465 Neighbourhood Surveys.  
£60 – Downton Cuckoo Fair – For a stall at this year’s Cuckoo Fair.
15. Committee Reports:
  - To receive a report from Cllr Mace on a meeting of the New Housing Development Committee.

- To receive a report from Cllr Cordell on a meeting of the Amenities Committee.
16. Representatives' Reports:
    - To receive a report from Cllr Whitmarsh on a meeting of the Southern Wiltshire Area Board.
  17. To approve the following payments:
    - £183.84 - The Landscape Group - For bin emptying.
    - £287.76 - The Play Inspection Company - For playground inspections.
    - £48.72 - Cllr D Mace - for printing and stationery expenses.
    - £250 - ASG Maintenance Ltd - For work to the play area at West Wick.
    - £250 - Fair Account - for the completion of the Half Year Internal Audit.
  18. To approve the Accounts for payment for February and to record the bank balances.
  19. Correspondence.
  20. Date of next meeting – Monday 23<sup>rd</sup> February 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.