

# *DOWNTON PARISH COUNCIL*

Bev Cornish, Clerk to the Council  
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5<sup>th</sup> January 2015

**To: All Members of Downton Parish Council**

**Dear Councillor**

**You are summoned to a meeting of Downton Parish Council on Monday 12<sup>th</sup> January 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**



**Bev Cornish  
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

## **Agenda**

### **Part 1**

1. To receive a written application for the office of parish councillor and to approve the co-option of Mr Paul Dickinson to fill the existing vacancy.
2. To receive apologies from Councillors.
3. To consider and approve the Minutes of the meeting held on 15<sup>th</sup> December 2014.
4. Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.
5. **To receive a briefing from Unitary Cllr Richard Britton, Chairman, Southern Wiltshire Area Board and Vice-Chairman, Wiltshire Council on the Community Campus Project.**

6. **To receive a briefing on the Downton Neighbourhood Plan from Mrs Nikki Wilson, Chair of the Neighbourhood Plan Steering Group.**
7. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.
8. Matters arising from the Minutes.
9. Wiltshire Council matters – Unitary Councillor’s Report.
10. Planning and Tree Works Applications:
  - 14/11867/TPO - 2 Gravel Close, Downton - Whitebeam - Fell and remove stump and replace with Prunus "Accolade".**
  - 14/11660/FUL - Prebendal Cottage, Barford Lane, Downton - Demolish existing garage and erect studio/car port with timber decking.**
  - 14/11941/FUL -Telecommunications Mast, Downton, SP5 3QL - Upgrade to an existing installation and associated works.**
  - 14/11981/FUL - Downton Parish Hall (previously Old Junior School) Barford Lane, Downton - Conversion of existing church buildings to 3 x residential units including mezzanine floors. Alterations to fenestration. Demolition and rebuild of existing lean to link extensions. Demolition of lean to shed to rear.**
  - 14/11309/ADV - Salisbury Mitsubishi, The Headlands, Downton - Installation of 2 x illuminated fascia cladding signs with a corrugated background.**
11. To consider and approve the leasing of a parcel of land on the eastern side of the Memorial Gardens to Downton Primary School and the Diocese of Salisbury for the purpose of continuing to enable the accommodation of all children of primary school age in the parish who wish to attend Downton Primary School. This being subject to a satisfactory outcome of negotiations with Wiltshire Council, Charles Church, Downton Primary School, the Environment Agency and Wessex Water.
12. To consider the allocation of £600 from reserves for the formulation of a lease by Jacksons Solicitors for the land in the Memorial Gardens between Downton Parish Council and the Diocese of Salisbury.
13. To consider the briefing given by Unitary Cllr Britton on the Community Campus Project and to consider whether to:
  - (i) Set up of a Working Group to investigate the potential for creating a Southern Wiltshire Area Campus in Downton; and
  - (ii) Elect members to the Campus Working Group.

14. To consider four emails received from representatives of the Downton Society regarding commercial HGV drivers and their Sat Navs, following the recent examples of an incident in Downton when an HGV breaching the 7.5 tonne weight zone collided with a resident's car at the pinch point in The Borough and in Colerne, Wiltshire when a fuel tanker blocked a country road for three days, and to agree on any action to be taken.
15. To consider a response to the Wiltshire Council consultation on the Wiltshire Local Flood Risk Management Strategy.
16. To consider a response to the Police & Crime Commissioner's consultation on his recommendation to set the increase for the policing element of the Council Tax for 2015/16 at £3.06.
17. To consider a response to the Department for Communities and Local Government consultation on Parish Polls and HM Government's intentions to modernise parish poll regulations.
18. Committee Reports:
  - To receive a report from Cllr Mace on a meeting of the New Housing Development Committee.
19. Representatives' Reports.
20. To approve the following payments:  
 £229.80 - The Landscape Group – For bin emptying.  
 £150.00 - Wylve Valley Forge – For the repair of Public Seat Frame.  
 £91.00 – Amazon – For new Epson printer for Clerk's office.
21. To approve the Accounts for payment for January and to record the bank balances.
22. Correspondence.

## **Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS - STAFFING**

23. Cllr Mace to propose the following resolution – 'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'.
24. To consider and approve a pay award of 1% from 1st January 2015 and a non-consolidated (one off) payment in December of £100 pro-rated, as recommended jointly by NALC and SLCC for salary scales of all full and part-time clerks employed under the terms of the model contract.
25. Date of next meeting – Monday 26<sup>th</sup> January 2015 at 7.30 pm at the Band Hall, Gravel Close, Downton.