

## DOWNTON PARISH COUNCIL

### **Minutes of the Meeting held on Monday 8<sup>th</sup> December 2014 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Chandler, Ford, Hayward, Lacey (until 8.30pm), Pearce, Ross, Whitmarsh, Quarmby, Yeates and Watts. Unitary Cllr Julian Johnson and Bev Cornish, Parish Clerk.

Four members of the public were present.

**14/215: Apologies:** Cllrs Cordell, Dean and Sutcliffe.

**14/216: Minutes:** The Minutes of the Parish Council meeting held on 24th November 2014 were approved as a true record and signed by the Chairman. Proposed by Cllr Pearce, seconded by Cllr Lacey and agreed by the meeting.

**14/217: Public Question/Statement Time:**

Mrs Nikki Wilson sought clarification on the housing figures for Downton which had been confirmed by the Inspector in the Wiltshire Core Strategy. She said that she had been told by the Wiltshire Council officer supporting the Neighbourhood Plan that the 190 figure should be regarded as a minimum figure. The Clerk agreed to seek further clarification.

Mr Peter Favier expressed his concern about additional links which appear on the Google page when "Downton Parish Council" was typed into Google. The Chairman said that he would look into this but commented that he expected there was little the Parish Council could do to amend this.

**14/218: To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011:** No declarations of interest were received.

**14/219: Matters arising from the Minutes:**

**14/155: Parish Vacancy:** The Chairman reported that Wiltshire Council had confirmed that there had been no applications requesting an election so the vacancy was being advertised for co-option with a deadline of 31<sup>st</sup> December 2014.

**14/220: Wiltshire Council matters – Unitary Councillor’s Report:** Cllr Julian Johnson gave a brief report on current issues with particular emphasis on the progress of the Wiltshire Council Campus project. In response to his enquiry on whether the Parish Council was interested in locating a Campus in Downton, Cllrs Ford, Hayward and Quarmby asked for further information and example business plans so that the matter could be considered at the Parish Council’s next meeting and consideration could be given to it by the Neighbourhood Plan Steering Group. The Clerk also agreed to contact the Southern Wiltshire Area Board Manager for further information.

**14/221: Planning and Tree Works Applications:**

**14/10614/FUL - 17 Green Lane, Downton - Extensions to existing garage to create accommodation over, single storey rear extension and new pitch roof porch to front door:** Cllr Yeates proposed, Cllr Quarmby seconded and it was agreed by the meeting that no objection be raised.

**14/11008/TCA - The Kings Arms, High Street, Downton - Fell T1 sycamore and T2 willow:** Cllr Yeates proposed, Cllr Ford seconded and it was agreed by the meeting that no objection be raised but that the applicant be asked to replace them

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with a more appropriate species for the location.

**14/11067/TCA - 24 Gravel Close Downton – (1) Cypress tree - fell (2), Ash tree – pollard:** Cllr Ford proposed, Cllr Quarmby seconded and it was agreed by the meeting, with one abstention from Cllr Yeates that no objection be raised.

**14/222: To consider a single objection to the Parish Council’s Public Notice in the Salisbury Journal, followed by a six week consultation period up to 31st August 2014, for the assignment of a parcel of land in the Memorial Gardens to Downton Primary School for the purpose of continuing to enable the accommodation of all children of primary school age in the parish who wish to attend Downton Primary School. This being subject to a satisfactory outcome of negotiations with Wiltshire Council, Charles Church, Downton Primary School, the Environment Agency and Wessex Water:** Following a lengthy consideration of Mr Noble’s objection, Cllr Mace proposed, Cllr Ford seconded and it was agreed by the meeting that the Parish Council should acknowledge receipt of the objection and state that:

1. It had considered the points made, whilst clarifying and confirming its compliance with both the Local Government Act 1972 and the Open Spaces Act 1906 and the advice given by its legal advisor;
2. The land, by reference to the original conveyance document of 1922, was given to the Parish Council by Mrs Bonvalot in memory of her son, Edward Bonvalot, for it to be used as a recreational ground for the benefit and enjoyment of the inhabitants of the parish. By leasing a small part of this land to the Primary School (and Pre-School) for the recreational purposes of its students, which was to include a multi-use games area that was expected to be made accessible to the community outside of school hours, the Parish Council considered this to be compatible with the benefactor’s intentions for the Memorial Gardens; and
3. By enabling the continued local provision of an education for future generations of primary aged children of the parish, this arrangement provided a further continuing memorial to those who sacrificed their lives in past wars.

**14/223: To consider and approve a revised 3 year Budget and level of Precept for 2015/16, 2016/17 and 2017/18 prepared by the Clerk:** Cllr Quarmby proposed, Cllr Hayward seconded and it was approved by the meeting.

**14/224: To consider whether to increase the burial fees at Downton Cemetery for 2015:** Following a discussion Cllr Hayward, proposed, Cllr Ford seconded and it was agreed by the meeting, with one objection from Cllr Watts and one abstention from Cllr Chandler, that an increase of 15% rounded up should be added to the burial fees for 2015.

**14/225: To consider a draft policy for requests for grants under Section 137 of the Local Government Act 1972:** Cllr Yeates proposed, Cllr Ford seconded and it was approved by the meeting.

**14/226: To consider the allocation of £7,000 from reserves for the formulation of plans for the Memorial Hall extension and demolition of the Parish Room from Footprint Architects and the submission of both a pre-application and full planning application to Wiltshire Council:** Cllr Hayward proposed, Cllr Ross seconded and it was approved by the meeting.

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### 14/227: Committee Reports:

**New Housing Development Committee:** Cllr Mace gave a brief report on a recent meeting at which the two options for the Primary School's extension into the Memorial Garden had been considered ahead of an important meeting with the School and Officers from Wiltshire Council. He said the preferred option had been a culvert option for The Bunny which enabled the Multi Use Games Area to be kept within the 12 percent area of the Memorial Gardens which was proposed to be leased at the Public Consultation in July 2013.

### 14/228: Representatives' Reports:

**Wiltshire Council Planning Training Seminar:** Cllr Mace gave a brief report on the recent seminar which he had attended with Cllr Lacey and the Clerk and which had been conducted by Senior Planning Officers at the City Hall. He said the implementation of the Community Infrastructure Levy was likely to take place in April 2015 and that Section 106 agreements would continue to apply to some parts of new developments.

**Southern Wiltshire Area Board:** Cllr Whitmarsh gave a brief report on a recent meeting at which Ms Karen Linaker, the new Area Board Manager, was present in advance of Tom Bray's departure to become the Area Board Manager for the Salisbury Area Board. She said Pc Matt Holland had given a report on the priorities of the Neighbourhood Policing Team and there had been several presentations on the Local Enterprise Partnership, the Salisbury Business Improvement District and the Enterprise Network.

**Stockman & Woodlands Trust:** Cllr Yeates gave a brief report on a recent meeting at which the sum of £995.68 had been approved for distribution to local residents.

**Community Area Transport Group:** Cllr Yeates gave a brief report on a recent meeting and said that the Safety Review of the A338 had still not been published.

**Wiltshire Council and Downton Primary School:** Cllr Mace gave a brief report on a very positive meeting he had attended with Cllrs Yeates, Quarmby and the Clerk with the Headteacher, a Senior Officer from Wiltshire Council, the Project Manager and Drainage Engineer to discuss the extension to the school playground into the Memorial Gardens. He said that those present had formed a potential solution to enable the Multi Use Games Area to span The Bunny which was acceptable to all and the engineer was currently seeking the views of the Environment Agency.

**Parish Council Surgery:** Cllr Ford gave a brief report on the first Parish Council Surgery held at the Memorial Hall at which one resident had raised concern about speeding in The Borough and parking in the High Street and the second resident about the condition of the goal posts in the Memorial Gardens.

### 14/229: To approve the following payments:

£183.84 - The Landscape Group – For bin emptying.

£1200 - Enfusion Ltd – For completion of the Sustainability Assessment Scoping Report for the Neighbourhood Plan.

£205 - Community Heartbeat Trust – New battery for defibrillator beside the Co-op.

£3214 - John Savage – Final payment for grasscutting.

£262.65 - ASG Maintenance – Final payment for grasscutting at the Redrow development.

£430.80 - Priority Mailing – For printing of Neighbourhood Plan questionnaire and letter.

£11.75 - Sempcorp Bournemouth Water – Moot Lane Recreation Ground.

£252.09 - Mrs B Cornish – Clerk's expenses for 1<sup>st</sup> Sept- 8<sup>th</sup> December 2014.

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Cllr Yeates proposed, Cllr Hayward seconded and they were approved by the meeting.

### **14/230: To approve the Accounts for payment for December and to record the bank balances:**

	£
The Landscape Group Bin Emptying – November	183.84
The Community Heartbeat Trust - Defibrillator Battery	205.00
Wylve Valley Forge - Repair of Public Seat Frame	150.00
Enfusion Ltd - Neighbourhood Plan Scoping Report	1200.00
Downton Baptist Church - Fee for InDownton Newsletter Advert	100.00
Priority Mailing – Neighbourhood Plan Questionnaires	430.80
Mr J Savage - Final Grasscutting payment	3214.00
ASG Maintenance - Final Grasscutting payment for Redrow	262.65
Sembcorp Bournemouth - Water Moot Lane Pavilion	11.75
Bev Cornish - Expenses from Aug-Dec	252.09
James Howells - December Salary	196.80
B Cornish - December Salary	1322.44
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	7529.37
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### **Balances to be Approved and Noted as at 8.12.14:**

Current A/c: £9,208.86 Deposit A/c: £36,520.63 Santander Time Deposit: £42,067.66

Cllr Yeates proposed, Cllr Hayward seconded and they were approved by the meeting.

### **14/231: Correspondence:**

- 1 Wiltshire Council - An exchange of emails between Mr George Kemp, Mr Paul Shaddock and Cllr Roger Yeates on the issue of the sequencing of the traffic lights at the Britford Park and Ride.
- 2 The Trafalgar School at Downton – An email from Mr John Foster advising of an issue regarding parking on the pavement of lorries providing supplies to the Charlotte Close development.
- 3 Charles Church – An email from Mr Cliff Lane of Savills requesting a meeting with the Parish Council on Wednesday 14<sup>th</sup> January 2015 at 7 pm.
- 4 WALC – An email from Mrs Liz Read enclosing the December newsletter and other documentation.
- 5 Mr Luke Wordley – An email seeking advice on presenting initial plans for a 4 bed dwelling to be built on the land at the rear of the Dental Surgery in The Borough.
- 6 Wessex Water – An email from Mr Matt Wheeldon to all parties regarding their continued stance in objecting to the Salisbury Road, Downton planning application.
- 7 Wiltshire Online – An email from Mrs Sarah Cosentino regarding the siting of a Digital Subscriber Line Access Multiplexer (DSLAM) on the Borough Green.
- 8 Graham Garner and Partners Ltd – A copy email from Tony Dilke to the Environment Agency enclosing a pre-application for The Bunny.

**14/232:** Date of next meeting – Monday 15<sup>th</sup> December 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business, the meeting closed at 9.21 pm.