

DOWNTON PARISH COUNCIL

Bev Cornish, Clerk to the Council

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29th September 2014

To: All Members of Downton Parish Council

Dear Councillor

You are summoned to a meeting of Downton Parish Council on Monday 6th October 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.

Yours sincerely



**Bev Cornish
Clerk to the Council**

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Agenda

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 8th September 2014.
3. Following the amendment by the Openness of Local Government Bodies Regulations 2014 to the Public Bodies (Admission to Meetings) Act 1960, to approve the suspension of Standing Order 11 of the Parish Council's Standing Orders.
4. To consider and adopt a policy on the filming, photographing, audio recording and social media reporting of public Parish Council and Committee meetings.

5. Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.
6. To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the provisions of the Localism Act 2011.
7. Matters arising from the Minutes.
8. Wiltshire Council matters – Unitary Councillor’s Report.
9. Planning and Tree Works Applications:

14/06474/FUL – 39 West Wick, Downton – Extension and conversion of double garage to habitable accommodation. Erection of double garage to front of property.

14/08652/FUL & 14/08687/LBC - 20/20A Lode Hill, Downton – Conversion of semi-detached properties to form one dwelling, including removal of one chimneystack and addition of 5 rooflights to loft space and new entrance porch.

14/09188/FUL - The Old Stables, Barford Lane, Downton - Construction of garden shed and greenhouse.

14/97898/OUT - Scotts House, Salisbury Road, Downton - Outline Planning Application for residential development for up to 25 dwellings with all matters reserved except for means of access.

To consider a recommendation from the New Housing Development Committee to object on the grounds of overdevelopment and on similar grounds to those submitted for the Charles Church application with regard to the impact on the drainage and sewerage systems, the impact on the primary school and the access onto the A338.

10. To consider a single objection to the Parish Council’s Public Notice in the Salisbury Journal, followed by a six week consultation period up to 31st August 2014, for the assignment of a parcel of land in the Memorial Gardens to Downton Primary School for the purpose of continuing to enable the accommodation of all children of primary school age in the parish who wish to attend Downton Primary School. This being subject to a satisfactory outcome of negotiations with Wiltshire Council, Charles Church, Downton Primary School, the Environment Agency and Wessex Water.
11. To consider a draft Letter of Understanding to Wiltshire Council for the maintenance of Bus Shelters in the parish.
12. To consider a recommendation from the Amenities Committee to approve one quote, from three quotes obtained, for the installation of a Multi-play Activity piece of equipment in the Moot Lane Recreation Ground and for the cost to be funded from the Parish Council’s R2 funds.

13. To consider a recommendation from the Amenities Committee to approve a quote of £558.08 for the supply of two robust refuse bins from Glasdon to replace the damaged public bins in the Moot Lane Recreation Ground.
14. To consider a recommendation from the Amenities Committee to approve a quote of £300 from ASG Maintenance to turf the boundary of the Redrow play area following the removing of the existing overgrown hedging.
15. To consider a response to a Wiltshire & Swindon Fire Authority consultation on the future direction of the Fire Authority.
16. To approve an invoice for £96 from Mr Bob Moody for the installation of the panic latches and repair to the Emergency Exit Doors at the Memorial Hall.
17. To approve a quote for £540 from Downton Signs for the refurbishment of the Downton Memorial Hall War Memorial ahead of the 2014 Remembrance Sunday service.
18. To consider and approve the appointment of Mr Jeremy Parsons as the Parish Council's representative of the Stockman & Woodlands Charitable Trust.
19. To consider and approve the election of Cllr Pearce to the Amenities Committee.
20. Committee Reports:
 - To receive a report from Cllr Sutcliffe on a meeting of the New Housing Development Committee.
 - To receive a report from Cllr Cordell on a meeting of the Amenities Committee.
21. Representatives' Reports:
 - To receive a report from Cllr Ford on a meeting with Lone Star Land regarding the land opposite the Trafalgar School in Breamore Road, Downton.
 - To receive a report from Cllr Sutcliffe on two meetings of the Memorial Hall Committee and to agree on action to be taken.
22. To approve the following payments:
 - £157.82 – The Landscape Group for Bin Emptying – September 2014
 - £129.98 – Firestop Manufacturing Ltd for the panic latches for the Emergency Exit Doors at the Memorial Hall.
 - £474.00 – SLCC Enterprises Ltd for the Clerk's attendance at the Society of Local Council Clerks' Annual Conference.
 - £30.00 – Longford Estate for the land annual rent for the Downton Allotments.
 - £0.10p - Longford Estate for the annual rent for the Borough Greens for 2013 and 2014.
 - £29.07 – Southern Electric for the Moot Lane Pavilion.
 - £11.75 – Sempcorp Bournemouth Water for the Moot Lane Pavilion.

£3,709.81 – The Bell Group for the painting and maintenance of the exterior of the Memorial Hall.

£99.98 – Mrs B Cornish – reimbursement of her credit card payment to 350pages for annual web hosting for the Downton Parish Council website.

£870 – Fellows Construction Consultants Limited for the cost plan for the Memorial Hall extension.

23. To approve the Accounts for payment for October and to record the bank balances.
24. Correspondence.
25. Date of next meeting – Monday 27th October 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.