

## *DOWNTON PARISH COUNCIL*

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6<sup>th</sup> August 2014

**To: All Members of Downton Parish Council**

**Dear Councillor**

**You are summoned to a meeting of Downton Parish Council on Monday 11<sup>th</sup> August 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**



**Bev Cornish  
Clerk to the Council**

### **Agenda**

1. To receive a written application for the office of parish councillor and to approve the co-option of Mrs Christine Pearce to fill the existing vacancy.
2. To receive apologies from Councillors.
3. To consider and approve the Minutes of the meeting held on 28<sup>th</sup> July 2014.
4. **Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.**
5. Declarations of Interest
6. Matters arising from the Minutes.
7. To receive a report from Unitary Councillor Julian Johnson.
8. Planning and Tree Works Applications:  
**14/06716/LBC - Barford Park Farm, Downton - Internal alteration to create kitchen area and toilets for the wedding reception venue (retrospective).**

**14/06568/FUL- Barford Park Farm, Downton** - Change of Use from agricultural barn to wedding reception venue (use class D2) (retrospective).

**14/06788/FUL - 58 Moot Close, Downton** - 2 storey extension to existing 3 bed dwelling to allow the sub-division into 2 x 2 bed dwellings. Erection of a cycle/bin store.

**14/07306/FUL - 39 The Borough, Downton** - Demolish existing flat roofed single storey extension and replace with a new single storey extension and associated works.

**14/07308/LBC - 39 The Borough, Downton** - Demolish existing flat roofed single storey extension and replace with a new single storey extension and associated works.

9. To consider whether to accept the revised Bus Shelter Maintenance Agreement from Wiltshire Council.
10. To consider a draft Press Release setting out the details of the Parish Council's holding response to the Charles Church proposed development of 99 houses and to consider other ways in which the holding response can be communicated.
11. Representatives' Reports:
  - To receive a report from Cllr Mace on a Briefing Meeting hosted by Wiltshire Council on the proposed Site Allocations Development Plan document.
  - To receive a report from Cllr Lacey on a meeting of the Southern Wiltshire Area Board.
  - To receive a report from Cllr Mace on a quadripartite meeting between representatives of the Parish Council, Environment Agency, Wessex Water and Wiltshire Council on the issue of the village sewerage and drainage system.
  - To receive a report from Cllr Mace on the response provided by Wiltshire Council to the several issues relating to education infrastructure on the Charles Church application which were raised by the New Housing Development Committee.
  - To receive a report from Cllr Mace on a special First World War commemoration event hosted by Wiltshire Council and held at Tidworth Military Cemetery.
12. To approve the following payments:
  - £410 - All Saints Church, Charlton All Saints for annual grasscutting.
  - £13.20 - Cllr Dave Mace for Parish Council Public Exhibition expenses.
  - £22.56 - Mrs Hilary Mace for the cost of a laminated map of Downton - expenses related to the Neighbourhood Plan Steering Group.
  - £149.00 – Mrs B Cornish for telephone, broadband, stationery and travel expenses 10<sup>th</sup> March to 11<sup>th</sup> August 2014.
  - £95.99 – Ms Jane Brentor for expenses related to the Neighbourhood Plan Steering Group.

13. To approve the Accounts for payment for August, to record the bank balances and to note the Budget to Actual figures for the year to date.
14. Correspondence.
15. Date of next meeting – Monday 8<sup>th</sup> September 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.