

## *DOWNTON PARISH COUNCIL*

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7<sup>th</sup> July 2014

**To: All Members of Downton Parish Council**

**Dear Councillor**

**You are summoned to a meeting of Downton Parish Council on Monday 14<sup>th</sup> July 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton for the purpose of transacting the following business.**

**Yours sincerely**



**Bev Cornish  
Clerk to the Council**

### **Agenda**

1. To receive apologies from Councillors.
2. To consider and approve the Minutes of the meeting held on 23<sup>rd</sup> June 2014.
3. **Public Question/Statement Time –15 minutes to receive any questions or statements from members of the public.**
4. Declarations of Interest
5. Matters arising from the Minutes.
6. To receive a report from Unitary Councillor Julian Johnson.
7. Planning and Tree Works Applications:
  - 14/05932/FUL – 16 The Sidings, Downton – 2 Storey side extension and relocation of fence onto boundary wall.**
  - 14/06098/FUL – 4 Lower Road, Charlton All Saints – Loft conversion and associated alterations.**
  - 14/05707/FUL - Wick Meadow Farm, Wick Lane, Downton - Demolish**

existing agricultural buildings and erect new agricultural building for livestock housing.

8. To reconsider and agree the wording of a Public Notice, setting out the Parish Council's proposal to lease an area of the Memorial Gardens to Downton Primary School, to be published in the Salisbury Journal for two consecutive weeks in July at a total cost of approximately £300 and to include a response period of six weeks up to Sunday 31st August 2014.
9. To consider and approve the updated Flood Plan for the parish.
10. To consider a recommendation from the New Housing Development Committee for the Parish Council to take on the liability and management of the recreation grounds on completion of the Charles Church development.
11. To consider a recommendation from the Amenities Committee to approve the Bus Shelter Maintenance Agreement from Wiltshire Council.
11. To consider and approve a new contract with the Landscape Group for the collection and disposal of the waste from 9 public bins and 5 dog bins across the parish for £38.30 per week.
12. To receive a report from Cllr Yeates on the status of the Chalk Pit Management Committee and to elect two members of the Parish Council to the Chalk Pit Management Committee.
13. To elect Cllr Hayward to the New Housing Development Committee.
14. To consider a letter from Mr Ken Parsons, Church Warden of St Laurence's Church, Downton regarding the proposed changes to the internal layout of the Church and to agree on a response.
15. To consider a response to a Wiltshire Council consultation on Kerbside Garden Waste Collections.
16. To consider delegating a response to the Wiltshire Council Spatial Planning Team's initial consultation on the methodology and draft proposals relating to settlement boundary reviews, in relation to the Housing Site Allocations Development Plan document, to the New Housing Development Committee.
17. To consider an invitation from Cllr Mrs Jane Scott OBE, Leader Wiltshire Council and Brigadier Piers Hankinson, 43 Wessex Brigade, to a First World War Commemoration at Tidworth Military Cemetery on 20th July 2014 at 10 am and to agree on the member to represent the Parish Council at the event.
18. To elect a parish representative to the Stockman & Woodlands Charitable Trust.
19. To consider sending of a letter of thanks to Mr Chris Whalley, Estate Manager for the Longford Estate, on his retirement.
20. To consider and approve the purchase of the textbook '*Local Councils Explained*' at a cost of £49.99.

21. To approve the following payments:  
£438.36 - Street Furnishings Ltd for the supply of the bench to be installed outside the Co-op;  
£600 – Active Tree Care for the removal of the sycamore tree adjacent to the play area at West Wick, Downton;  
£1,415.75 – Wicksteed Leisure Ltd for new junior and baby swings and chains for the Moot Lane Recreation Ground;  
£68.89 – Viking Direct for the purchase of stationery, printer cartridges, paper and materials for the Public Exhibition.
22. Committee Reports:
  - To receive a report from Cllr Cordell on a meeting of the Amenities Committee.
23. Representatives' Reports:
  - To receive a report from Cllr Sutcliffe on a meeting of the Memorial Hall Committee.
24. To approve the Accounts for payment for July and to record the bank balances.
25. Correspondence.
26. Date of next meeting – Monday 28<sup>th</sup> July 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.