

DOWNTON PARISH COUNCIL

Minutes of the Meeting held on Monday 23rd June 2014 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Chandler, Cordell, Dean, Ford, Harrison, Hayward, Lacey, Ross, Sutcliffe, Whitmarsh and Yeates.
Bev Cornish, Parish Clerk.

One member of the public was present.

14/53: To receive a written application for the office of parish councillor and to approve the co-option of Mr Adam Hayward to fill the existing vacancy: Cllr Dean proposed, Cllr Ross seconded and the co-option of Mr Adam Hayward was approved unanimously by the meeting. The Clerk reported that Cllr Hayward had signed his Declaration of Acceptance of Office.

14/54: Apologies: Cllrs Quarmby and Watts.

14/55: Minutes: The Minutes of the Parish Council meeting held on 9th June 2014 were approved as a true record and signed by the Chairman. Proposed by Cllr Sutcliffe, seconded by Cllr Ford and agreed by the meeting.

14/56: Minutes of the Planning Committee meeting held on 9th June 2014: Cllr Harrison proposed, Cllr Lacey seconded and it was agreed by the meeting that they be approved as a true record and signed by the Chairman.

14/57: Minutes of the Finance & General Purposes Committee meeting held on Tuesday 27th May 2014: Cllr Chandler proposed, Cllr Ross seconded and it was agreed by the meeting, with three abstentions from Cllrs Lacey and Whitmarsh, that they be approved as a true record and signed by the Chairman.

14/58: Minutes of the Rights of Way Committee meeting held on 5th June 2014: Cllr Whitmarsh proposed, Cllr Harrison seconded and it was agreed by the meeting, with three abstentions from Cllrs Cordell, Ford and Yeates, that they be approved as a true record and signed by the Chairman.

14/59: Minutes of the Moot Lane Pavilion Committee meeting held on Tuesday 24th September 2013: Cllr Sutcliffe proposed, Cllr Ross seconded and it was agreed by the meeting that they be approved as a true record and signed by the Chairman

14/60: Public Statement/Question Time: No questions or statements were received.

14/61: To receive Declarations of Interest from Councillors in respect of matters contained in this agenda in accordance with the Localism Act 2011: No declarations were received.

14/62: Matters Arising: The Chairman reported that there were no matters to report from the last meeting.

14/63: To consider and approve pilot Standing Orders and Financial Regulations for the Parish Council: Cllr Ford proposed, Cllr Sutcliffe seconded and they were approved by the meeting.

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14/64: To consider and approve pilot terms of reference for the:

(i) Amenities Committee;

Cllr Ross proposed, Cllr Whitmarsh seconded and they were approved by the meeting.

(ii) New Housing Development Committee:

Cllr Cordell proposed, Cllr Ford seconded and they were approved by the meeting.

14/65: Planning and Tree Works Applications:

14/05145/FUL – Magna Motor Company, The Headlands, Downton – 1 Free standing 4.2M high illuminated pylon sign - Cllr Dean proposed, Cllr Harrison seconded and it was agreed by the meeting that the Parish Council should object to the sign in its current proposed location as it would impact significantly on the occupiers of the neighbouring new development being built by Downton Village Homes. The Council would suggest that the applicant should either opt to share the branding for Mazda and Mitsubishi on the existing sign, or another sign should be erected beside the existing sign which was no higher, wider, nor more brightly lit than the existing sign.

14/04717/FUL – 53 The Borough, Downton – Change of use to A1 - Cllr Whitmarsh proposed, Cllr Harrison seconded and it was agreed by the meeting that the Parish Council should raise no objection to this application.

14/05233/FUL – The Borough Dental Practice, 58 The Borough, Downton - The demolition of a UPVC conservatory to the east elevation and erection of two single storey extensions to the side and rear of the property to create new decontamination room and extension to waiting room - Cllr Hayward proposed, Cllr Lacey seconded and it was agreed by the meeting that the Parish Council should raise no objection to this application.

14/66: To consider a proposal from Cllr Ford and four other councillors to rescind the resolution made at Minute 14/39 and to agree that the plans for the Charles Church Salisbury Road development will be displayed at an Exhibition organised and led by the Parish Council: Cllr Ford proposed, Cllr Sutcliffe seconded and it was agreed by the meeting with two objections from Cllrs Lacey and Yeates. Cllr Yeates stated that despite his objection, he would support the exhibition whichever organisation was hosting it.

14/67: To consider and agree in principle to a Public Notice, setting out the Parish Council's proposal to lease an area of the Memorial Gardens to Downton Primary School, being published in the Salisbury Journal for two consecutive weeks in July at a total cost of approximately £300 and to include a response period of six weeks up to Sunday 31st August 2014: Following several suggested amendments, Cllr Mace proposed from the chair that the Clerk would obtain the necessary information from the Environment Agency, make the appropriate amendments and add an item to approve a revised version of the Public Notice to the next Agenda.

14/68: To elect additional members to the Amenities Committee: Cllr Sutcliffe proposed, Cllr Ross seconded and it was agreed by the meeting that Cllrs Cordell and Hayward be elected to the Committee.

14/69: To elect a parish representative to the Stockman & Woodlands Charitable Trust: Following a report from Cllr Yeates, he proposed, Cllr Chandler seconded and it was agreed by the meeting that a vote be deferred to a future meeting to enable members to seek a representative who was not a member of the Parish Council.

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14/70: To consider and approve the adding of Cllrs Ford, Mace and Sutcliffe to the Bank Mandate for the signing of cheques: Cllr Chandler proposed, Cllr Hayward seconded and they were approved by the meeting.

14/71: To consider a request from the Memorial Hall Committee for the Parish Council to write to Downton Primary School to seek permission to use its staff car park for out of hours parking once the extension to the Memorial Hall has been built: Following a discussion, Cllr Cordell proposed, Cllr Dean seconded and it was agreed by the meeting that the Clerk should liaise with Cllr Yeates and Mr Clive Emerson to write an appropriate letter to Downton Primary School.

14/72: To consider whether to write to Mr Alastair Cunningham, Associate Director Economic Development and Planning Services, Wiltshire Council as the Head of the Local Planning Authority to remind him of the requirements of the Flood and Water Management Act 2010 which states that the Lead Local Flood Authority has a duty to develop, maintain, apply and monitor a strategy for local groundwater flood risk: Cllr Harrison proposed, Cllr Ross seconded and it was agreed by the meeting.

14/73: Correspondence: The following correspondence had been received:

- 1 Wiltshire Council Youth Development centre – An email from Tony Nye confirming that the Youth Development Centre will be running some Leisure Credit work sessions this summer and asking whether any tasks could be done around the parish which were suitable for young people to carry out.
- 2 Mrs Jenny Saxby – Several email exchanges regarding the planning application for the Primary School and the state of the damaged bus shelter on the A338 which was followed up by the Clerk.
- 3 Matt Wheeldon, Wessex Water – An email advising of an exchange of emails with Wiltshire Council.
- 4 Brian Whitehead Sports Centre Association – An email from Dr Tony Howgrave-Graham seeking confirmation on the ownership of the fence between the Football Club and the Redrow development.
- 5 Southern Wiltshire Area Board – An email from Tom Bray advising of the newly appointed Volunteer Coordinator, Ms Abby Sullivan, who will take forward the footpaths project.
- 6 Mr Alec Brown – Several emails with Mr Brown, Mr Charles Greville-Heygate and Mr Neville Jennings regarding several stands of Japanese knotweed in The Moot.
- 7 Cranborne Chase AONB – An email notifying the Parish Council of the Annual Forum on 1st July at New Remembrance Hall, Charlton SP7 from 10-4 pm which will focus on 'Dark Night Sky status' for the AONB of the next 3 years.
- 8 Victory Television – An email from Davinia Richardson seeking contestants for a new game show.

The next meeting of the Parish Council will be held on Monday 14th July 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business the meeting closed at 8.40 pm.