

## DOWNTON PARISH COUNCIL

**Minutes of the Meeting held on Monday 10<sup>th</sup> March 2014 at the Band Hall, Gravel Close, Downton at 7.30 pm.**

**Present:** Cllr Mace (Chairman) and Cllrs Barnhurst-Davies, Brown, Chandler, Cordell, Dean, Ford, Harrison, Quarmby, Ross, Sutcliffe, Whitmarsh and Yeates.  
Unitary Cllr Julian Johnson and Bev Cornish, Parish Clerk.

Three members of the public were present.

**13/200: Apologies:** Cllrs Lacey and Watts.

**13/201: Minutes:** The Minutes of the Parish Council meeting held on 10<sup>th</sup> February 2014 were approved as a true record and signed by the Chairman following the insertion of a further sentence proposed by Cllr Ford, seconded by Cllr Barnhurst-Davies and agreed by the meeting to Unitary Cllr Julian Johnson's report at Minute 13/187 as follows "Cllr Johnson reported that Trading Standards would act on any HGV reports received from a Lorry Watch scheme."

**13/202: Public Statement/Question Time:** Following a question from Mr Noble Snr asking whether the Parish Council had sought further legal advice on the Conveyance for the Memorial Gardens, the Chairman confirmed that he had nothing further to report at this stage. He thanked Mr Noble Jnr for his letter and said it would be raised under Agenda item 16 for Correspondence as it had been received after the Agenda had been published. He said he would be recommending that it was considered by the next meeting of the New Housing Development Committee.

A resident, Mrs England, asked whether there was any further news on the repair to the fence on the south side of the Moot Lane Recreation Ground. Cllr Brown confirmed that this was to be included in her report on the meeting of the Amenities Committee at item 13 on the Agenda.

**13/203: To receive Declarations of Interest from Councillors in respect of matters contained in this agenda in accordance with the Localism Act 2011:** No declarations were received.

**13/204: Matters Arising:**

**13/190: Letter of thanks to the Chief Executive of the Environment Agency:** The Chairman reported that a letter of thanks had been sent to Dr Paul Leinster which was subsequently copied by him to all the members of the Regional Flood Group. It was also copied to the Rt Hons Owen Patterson MP and Eric Pickles MP and to John Glen MP. The Parish Council had received an email of thanks for Mr Jim Wreglesworth, a member of the local operations team.

**13/191: Speaker for this year's Annual Parish Meeting:** The Chairman reported that Mr Matt Wheeldon, Head of Wastewater Strategy at Wessex Water had agreed to be the speaker at the Annual Parish Meeting and would conduct a presentation on the issues of drainage in Downton and a potential solution. Pc Matt Holland would also be present to provide an update on local policing issues.

**13/205: Wiltshire Council matters – Unitary Councillor's Report:** Cllr Julian Johnson gave a brief report on current issues. He said that although the figure recommended by the Planning Inspector for the number of houses in Wiltshire had increased from 37,000 to 42,000, the figure for Downton would remain at 190 dwellings up to 2026.

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**13/206: To consider and approve the appointment of Fair Account as the Parish Council's Internal Auditors for the 2013/14 Annual Accounts:** Cllr Barnhurst-Davies proposed, Cllr Ford seconded and they were approved by the meeting.

**13/207: To consider a proposal from Cllr Chandler to write to Wiltshire Council to request a reduction in the speed limit to 50 mph on the A338 between Downton and Salisbury and to request the installation of high-visibility or dayglo signs to the two entrance roads to Charlton All Saints:** Following a discussion, Cllr Barnhurst-Davies proposed, Cllr Yeates seconded and it was agreed by the meeting that the issues be raised by Cllr Yeates through the Community Area Transport Group.

**13/208: To consider a recommendation from the Amenities Committee to purchase 10 'Clean It Up' signs for dog fouling for locations around the parish at the cost of £33:** Cllr Brown proposed, Cllr Barnhurst-Davies seconded and they were approved by the meeting.

**13/209: To consider a recommendation from the Amenities Committee to purchase a new bench to replace the damaged bench outside the Co-op from Street Furnishings Ltd at a cost of £385.30:** Cllr Brown proposed, Cllr Whitmarsh seconded and it was approved by the meeting.

**13/210: To consider a request from the Sarum Orienteering Club to use the Moot Lane Recreation Ground in conjunction with The Moot for setting up an orienteering maze on the afternoon of Saturday 14th June 2014 for their annual club championships:** Cllr Barnhurst-Davies proposed, Cllr Yeates seconded and it was approved by the meeting.

**13/211: To approve the following payments:**

- £29 for Annual Membership subscription to CPRE.
- £169 for the Clerk's annual home working allowance from April 2013-March 2014.
- £172.03 for the Clerk's phone, broadband, post, travel & stationery expenses from December 2013 to 10<sup>th</sup> March 2014.

Cllr Barnhurst-Davies proposed, Cllr Quarmby seconded and they were approved by the meeting.

**13/212: Committee Reports:**

**Planning Committee:** Cllr Harrison gave a report on recent meetings at which the change of use of the Kings Arms had been considered. He said 29 people had attended the meeting on 24<sup>th</sup> February 2014 at which the Parish Council had raised no objection following careful consideration of the application and accompanying documentation.

**Amenities Committee:** Cllr Brown reported on a recent meeting at which several emails from residents raising issues with Long Close East, the Moot Lane Recreation Ground and the play area within the Redrow Development had been considered as well as a timer switch for the outside light at the Memorial Hall. She also reported that members had agreed that the Clerk should contact Wiltshire Council's Sheltered Housing Department to investigate whether the Parish Council could share the cost of repairing the damaged fence.

**Rights of Way Committee:** Cllr Barnhurst-Davies reported on a recent meeting at which several residents had been co-opted to the Committee to assist with the Footbridge and Charford Way projects. She said the Committee considered the draft Action Plan submitted

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by Ian Campbell for the Footbridge project from which several actions were allocated to members and the Clerk to pursue over the next few weeks, including the site visits to possible locations for the bridge which had been carried out by some of the members of the Committee on the previous weekend.

### 13/213: Representatives Reports:

**Neighbourhood Plan Steering Group:** Cllr Ford gave a brief report on a recent meeting which had been well attended. He said a number of roles had been agreed and working groups set up for which he had assisted the Chairman in devising the terms of reference.

**Southern Wiltshire section of the Joint Strategic Assessment:** Cllr Sutcliffe gave a brief report on an interesting meeting which had also been very well attended. He said the meeting covered the key priorities for Southern Wiltshire eg housing, industry, environment, transport, health etc and participants were able to vote on ideas put forward.

**Brian Whitehead Sports Centre Association:** Cllr Mace gave a very brief report on a recent meeting which he had found interesting and which addressed a number of issues relating to the running of the Leisure Centre and associated clubs.

**13/214: Accounts for payment for March:** Cllr Barnhurst-Davies proposed, Cllr Brown seconded and it was agreed by the meeting that the following accounts be approved:

	£
Wiltshire Citizens Advice - Section 137	300.00
Community First – Section 137	200.00
CPRE – Annual Subscription	29.00
B Cornish - Expenses from December '13-10 <sup>th</sup> March'14	172.03
B Cornish - Clerk's Annual Home Working Allowance April '13 to March '14	169.00
J Howells - March Salary	196.80
Bev Cornish – March Salary	1172.30
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	<b>2239.13</b>
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Following Cllr Mace's report that the half year audit had raised no issues, Cllr Barnhurst-Davies offered her thanks to the Clerk.

### Balances to be Approved and Noted as at 10.03.14:

Current A/c: £4,912.19 Deposit A/c: £20,939.53 Santander Time Deposit: £42,067.66

**13/215: Correspondence:** The following letters had been received:

- 1 Mr Glenn Noble - A letter regarding the legal status of the Memorial Gardens. *The Chairman recommended that this be considered by the New Housing Development Committee.*
- 2 Wiltshire Council - A letter from Rita Sanders attaching a set of Wiltshire Council's Land Drainage byelaws.
- 3 Sarum Orienteering Club - An email from Mr Mark White requesting the use of the Moot Lane Recreation Ground on Saturday 14<sup>th</sup> June for the Club's annual championships.
- 4 Ms S Wells - An email requesting the use of the Memorial Gardens for a fun day on Saturday 19<sup>th</sup> July to raise funds for the John McNeill Opportunity Centre.

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- 5 Wiltshire Council - An email from Julie Smith requesting the advertising of a Poster expressing the need for foster carers.
- 6 Wiltshire Sports - An email from Kirsty Brown advising of Sport England's special £5 million flood relief fund to help restore pitches and repair sports facilities damaged by the recent floods and storms.
- 7 Downton Memorial Hall - The Agenda for the Annual General Meeting being held on Tuesday 11<sup>th</sup> March at 7.30 pm.
- 8 WALC - The newsletters for February and March.
- 9 CPRE Wiltshire - An invitation to enter the 2014 Best Kept Village Competition – *To be added as an item to the March Agenda following a request from Cllr Barnhurst-Davies.*
- 10 Clerks & Councils Direct - March magazine.
- 11 The Clerk - March magazine.
- 12 Visit Wiltshire - A letter from David Andrews enclosing several 2014 publications.

The next meeting of the Parish Council will be held on Monday 14<sup>th</sup> April 2014 at 8.30 pm at the Memorial Hall, The Borough, Downton.

With no further business the meeting closed at 8.42 pm.