

DOWNTON PARISH COUNCIL

Minutes of the Meeting held on Monday 10th February 2014 at the Band Hall, Gravel Close, Downton at 7.30 pm.

Present: Cllr Mace (Chairman) and Cllrs Barnhurst-Davies, Brown, Chandler, Cordell, Ford, Harrison, Quarmby, Ross, Sutcliffe, Whitmarsh and Watts.
Unitary Cllr Julian Johnson and Bev Cornish, Parish Clerk.

Four members of the public were present.

13/182: Apologies: Dean, Lacey and Yeates.

13/183: Minutes: The Minutes of the Parish Council meeting held on 13th January 2014 were approved as a true record and signed by the Chairman. Proposed by Cllr Brown, seconded by Cllr Barnhurst-Davies and agreed by the meeting.

13/184: Public Statement/Question Time:

A member of the public asked about the process for obtaining permission to use the Memorial Gardens for a Fun Afternoon on a Saturday in July for children consisting of games, face-painting etc to raise funds for her son's special school. The Clerk asked her to send an email to the Parish Council providing all the details so that it could be added as an item for discussion and decision at the March meeting.

13/185: To receive Declarations of Interest from Councillors in respect of matters contained in this agenda in accordance with the Localism Act 2011:

Cllr Quarmby declared a personal interest in Minute 13/190.

Cllr Barnhurst-Davies declared a personal interest in Minute 13/193.

Cllr Chandler declared a personal and pecuniary interest in Minute 13/194 and sat in the public section for the discussion and vote.

13/186: Matters Arising:

13/171: Letter of thanks to the Wiltshire Council Incident Response Team: The Chairman reported that the Clerk had received two emails from Cllr Jonathon Seed and Ms Maggie Rae of Wiltshire Council acknowledging the Parish Council's thanks for the work carried out by the Incident Response Team.

13/151: Declarations of Interest: Cllr Watts reported that he had been cleared following a complaint submitted to the Monitoring Officer.

13/187: Wiltshire Council matters – Unitary Councillor's Report: Cllr Julian Johnson gave a brief report on the work of the Incident Response Team which had continued to work around the clock to deal with the unending bad weather. He also reported that he was aware of the cellar flooding at Avon House in the High Street. Cllr Chandler expressed his appreciation for the prompt clearing of the drains in Charlton All Saints following his email to the team.

Cllr Johnson also advised the Parish Council on the upcoming consultation on Youth Services which would affect the current Youth Development Co-ordinator, Tony Nye.

Cllr Johnson reported that Trading Standards would act on any HGV reports received from a Lorry Watch scheme.

Following a question by Cllr Quarmby asking how contributions from the Community Infrastructure Levy would be spent in Downton and whether it could be spent on the leisure centre, Cllr Johnson said he would be attending a meeting at Wiltshire Council to discuss

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the CIL shortly but he would anticipate that leisure centres would be one of the projects on which allocations could be spent.

13/188: To consider a recommendation from the New Housing Development Committee to approve the Wiltshire Council Housing Needs Survey Report for Downton: Cllr Ford proposed, Cllr Watts seconded and it was approved by the meeting.

13/189: To consider whether to disband the Parish Council's Neighbourhood Plan Committee following the setting up of the Neighbourhood Plan Steering Group: Cllr Ford proposed, Cllr Sutcliffe seconded and it was agreed by the meeting.

13/192: To elect a Parish Councillor as a representative on the Downton Memorial Committee: Cllr Barnhurst-Davies proposed, Cllr Whitmarsh seconded and it was agreed by the meeting with his approval that Cllr Sutcliffe be elected as the representative.

13/193: To consider requests for grants under Section 137 of the Local Government Act 1972 from the following organisations:

- **Wiltshire Citizens Advice**
- **Community First for the Good Neighbour Service**

Following a discussion, Cllr Barnhurst-Davies proposed, Cllr Quarmby seconded and it was agreed by the meeting with one abstention from Cllr Chandler, that £300 be granted to Wiltshire Citizens Advice and £200 be granted to the Good Neighbour Service.

13/194: To approve the following payments:

- **£410 for the annual grasscutting at All Saints Church, Charlton All Saints.**
- **£230 for Half Year Audit fee from Fair Account.**

Cllr Barnhurst-Davies proposed, Cllr Sutcliffe seconded and they were approved by the meeting.

13/195: To consider recent correspondence with the residents of Standlynch Farm on their frequent loss of electricity during the recent spells of bad weather and to consider whether to send a letter of concern to Southern Electric: Cllr Sutcliffe proposed, Cllr Barnhurst-Davies seconded and it was agreed by the meeting that the Clerk should send a letter of concern for the loss of electricity across the whole of the parish.

13/196: Committee Reports:

Planning Committee: Cllr Harrison gave a brief report on recent meetings at which a number of applications had been considered. He said the applications for the change of use and redevelopment of the Kings Arms had been deferred to the next meeting as the Committee had had insufficient time to consider the detailed plans and a number of residents had been present to speak against them. He also reported that the response to the Wiltshire Council consultation on the Community Infrastructure Levy was to be drawn up by Cllrs Mace and Quarmby with the Clerk.

New Housing Development Committee: Cllr Mace gave a brief report on a recent meeting at which the Housing Needs Survey had been discussed. He also said that he would be meeting shortly with Wessex Water and Wiltshire Council to discuss an infiltration reduction plan for the drainage and sewerage system in Downton and with Charles Church to discuss their community contribution.

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13/197: Representatives Reports:

Memorial Hall: Cllr Sutcliffe gave a brief report on a recent meeting at which the Chairman had confirmed he would be stepping down at the AGM which was to be held on Tuesday 11th March at 7.30 pm. He also reported that he had given a commitment that the plans for the extension of the Memorial Hall would be shown to the Committee once the application for the Salisbury Road development had progressed further through the planning process.

Neighbourhood Plan Steering Group: Cllr Ford gave a brief report on a recent meeting at which Steering Group members had been appointed to the key roles. He also reported that he and Cllr Mace would be attending another Workshop on Neighbourhood Planning in Salisbury on Tuesday 11th March 2014 which addressed the issue of selecting sustainable sites for development.

Southern Wiltshire Area Board: Cllr Mace gave a brief report on a recent meeting at which there had been presentations by the Police & Crime Commissioner on his consultation, by Cllr Jonathon Seed on Wiltshire Council's Campus programme and by Salisbury Greenspace Partnership. He also confirmed that the Chairman had obtained agreement from the Trading Standards Department to follow up reports of HGVs flouting the zone for 7.5 tonne weight limit.

Issues Raised By the Messrs Noble: Cllr Mace reported that following the issues raised by Mr Glen Noble in his recent letter, the Clerk had managed to obtain some free advice from the Parish Council's solicitors, Jacksons, which had disagreed with Mr Noble's interpretation that Trust law could be applied to or implied in the Conveyance for the Memorial Gardens and she had written back to him in those terms. Cllr Mace said he was hoping to meet with the Messrs Nobles shortly to better understand their concerns.

Cllr Ford proposed, Cllr Chandler seconded and it was agreed by the meeting that the Clerk should be congratulated on obtaining the advice without a bill.

13/198: Accounts for payment for February: Cllr Barnhurst-Davies proposed, Cllr Whitmarsh seconded and it was agreed by the meeting that the following accounts be approved:

	£
All Saints Church, Charlton All Saints – Annual Grasscutting	410.00
Fair Account - Half Year Audit	230.00
J Howells - February Salary	196.80
Bev Cornish – February Salary	1172.30

	2009.10
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Following Cllr Mace's report that the half year audit had raised no issues, Cllr Barnhurst-Davies offered her thanks to the Clerk.

Balances to be Approved and Noted as at 10.02.14:

Current A/c: £4,912.19 Deposit A/c: £20,939.61 Santander Time Deposit: £42,067.66

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13/199: Correspondence: The following letters had been received:

- 1 Mr P Favier and Mr & Mrs L J Parker - Two letters from residents regarding the sewerage and drainage systems in Downton and copies of their letters to Wessex Water.
- 2 English Heritage - A letter from Adam Tyson giving Scheduled Monument Consent to carry out the work to the Borough Cross.
- 3 Mr G Noble - A letter setting out his interpretation of the Conveyance for the Memorial Gardens.
- 4 Mr R Stiby - Two emails on behalf of the residents of Standlynch Farm regarding potholes and the recent lengthy breaks in the supply of electricity.
- 5 Mr John Glen MP - An email offering support to the Parish Council in its correspondence with Wiltshire Council via the New Housing Development Committee regarding developer contributions for education infrastructure.
- 6 Mrs J Saxby - An email expressing concern about the birch trees in the Memorial Gardens, dog fouling and broken post in Long Close East.
- 7 Wiltshire Council - The Agenda for a Neighbourhood Planning meeting in Salisbury on Tuesday 11th February 2014.
- 8 Mr J Sutton - A copy letter to Wiltshire Council's Housing Department regarding the erection of a fence adjoining 13 Wick Lane and 32 Greenacres.
- 9 Wiltshire Council - An email from John Cole enclosing a Notice of Temporary Closure for the resurfacing of South Lane on Tuesday 25th March from 9.30-3.30pm.
- 10 Ms Jane Launchbury - An email enclosing an invitation from the Trafalgar School to an evening lecture on Thursday 27th February at 6.30 pm entitled 'The Commonwealth Contribution to the First World War' to be given by the Curzon Institute.
- 11 Southern Wiltshire Area Board - An email from Tom Bray providing an update on the HGV Stakeholder action list.
- 12 Wiltshire Council - An email from Julie Smith regarding the publicising of WC's campaign on the illegal activity of Hare Coursing.
- 13 Wiltshire Police - February NPT Report.
- 14 Wiltshire Rural Housing Association - January 2014 Newsletter.

The next meeting of the Parish Council will be held on Monday 10th March 2014 at 7.30 pm at the Band Hall, Gravel Close, Downton.

With no further business the meeting closed at 8.40 pm.